

LEEDS CITY REGION ENTERPRISE PARTNERSHIP BOARD

MEETING TO BE HELD AT 2.00 PM ON WEDNESDAY, 21 JULY 2021
DUE TO COVID-19, THIS MEETING WILL BE HELD REMOTELY AND
WILL BE LIVESTREAMED HERE:

<https://www.youtube.com/channel/UCazjNSGpqZZT41Vibn2ZK9A/live>
(copy and paste the link in your browser)

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

In accordance with the requirements of the LEP Board Members' Code of Conduct, members have an obligation to review their register of interests before each meeting and to declare any interests.

If an interest has not been entered onto the LEP's register, then members must disclose the interest at any meeting at which they are present and where they have a disclosable interest in any matter being considered and where the matter is not a sensitive interest.

3. EXCLUSION OF THE PRESS AND PUBLIC

4. MINUTES OF THE MEETING HELD ON 9 JUNE 2021

(Pages 1 - 10)

5. GROWTH DEAL

(Led by: Patrick Bowes, Author: Seamus McDonnell)
(Pages 11 - 34)

6. ENTERPRISE ZONE UPDATE

(Led by: Melanie Corcoran, Author: Jessica McNeill)
(Pages 35 - 40)

7. GOVERNANCE ARRANGEMENTS

(Led by: Caroline Allen, Author: Julie Haigh)
(Pages 41 - 42)

8. COVID-19

(Led by: Brian Archer, Author: Ian Smyth)
(Pages 43 - 48)

9. ECONOMIC REPORTING

(Led by: Alan Reiss, Author: James Hopton)
(Pages 49 - 82)

For Information

**10. DRAFT MINUTES OF THE WEST YORKSHIRE COMBINED
AUTHORITY HELD 24 JUNE 2021**

(Pages 83 - 98)

11. DATE OF NEXT MEETING

The next meeting will be held on 15 September 2021



MINUTES OF THE MEETING OF THE LEEDS CITY REGION ENTERPRISE PARTNERSHIP BOARD HELD REMOTELY ON WEDNESDAY, 9 JUNE 2021

Present:

| | |
|--------------------------------|--|
| Sir Roger Marsh OBE DL (Chair) | Leeds City Region Enterprise Partnership |
| Prof Shirley Congdon | Higher Education |
| Helen Featherstone | Culture |
| Kate Hainsworth | Leeds Community Foundation |
| Amir Hussain | Yeme Architects |
| Rashik Parmar MBE | IBM EMEA (Chair, Employment & Skills Panel) |
| Kamran Rashid | Third Sector |
| Mandy Ridyard | Produmax Ltd |
| Mark Roberts (Deputy Chair) | Beer Hawk Ltd |
| Joanna Robinson | Infrastructure |
| Kully Thiarai | Culture |
| Andrew Wright | A W Hainsworth Ltd (Chair, Business Innovation & Growth Panel) |
| Councillor Susan Hinchcliffe | Bradford Council |
| Councillor Denise Jeffery | Wakefield Council |
| Councillor James Lewis | Leeds City Council |
| Councillor Shabir Pandor | Kirklees Council |
| Councillor Tim Swift MBE | Calderdale Council |

In attendance:

| | |
|--------------------------|---------------------------------------|
| Councillor Andrew Waller | City of York Council |
| Peter Mucklow | LEP Senior Sponsor |
| Tom Riordan | Leeds City Council |
| Ben Still | LEP/West Yorkshire Combined Authority |
| Dave Pearson | LEP/West Yorkshire Combined Authority |
| Alan Reiss | LEP/West Yorkshire Combined Authority |
| Angela Taylor | LEP/West Yorkshire Combined Authority |
| Melanie Corcoran | LEP/West Yorkshire Combined Authority |
| Liz Hunter | LEP/West Yorkshire Combined Authority |
| Caroline Allen | LEP/West Yorkshire Combined Authority |
| Ian Smyth | LEP/West Yorkshire Combined Authority |
| Patrick Bowes | LEP/West Yorkshire Combined Authority |
| Henry Rigg | LEP/West Yorkshire Combined Authority |
| Julie Haigh | LEP/West Yorkshire Combined Authority |
| James Young | LEP/West Yorkshire Combined Authority |

1. Membership of the Leeds City Region Enterprise Partnership Board

The Board considered a report of the Director of Corporate and Commercial Services which asked the Leeds City Region Enterprise Board (the LEP Board) to:

- Note the local authority representatives and substitutes appointed to the LEP Board,
- Confirm the private sector representatives on the LEP Board,
- Agree the appointment of the West Yorkshire Mayor as a LEP Board member,
- Appoint a co-optee to the LEP Board,
- Confirm arrangements for the LEP Chair and LEP Deputy Chair,
- Confirm the member of the LEP Board to represent and engage with SME business community,
- To confirm business engagement arrangements,
- Confirm a LEP Diversity Champion, and
- Confirm continuing arrangements in relation to Partner Council Observers.

Resolved:

That the LEP Board:

- (i) Note the local authority representatives and substitutes appointed to the LEP Board set out in Appendix 1 of this report.
- (ii) Confirms the current private sector representatives on the LEP Board as set out in Appendix 1 of this report.
- (iii) Confirms the West Yorkshire Mayor ex-officio as a member of the LEP Board.
- (iv) Notes the agreed terms of office for the LEP Chair and for Mark Roberts to continue in the role of private sector Deputy Chair.
- (v) Appoints a Business Representative Organisation representative as a co-optee on the LEP Board, with a term of office to the next LEP Board Annual Meeting.
- (vi) Confirms Mandy Ridyard as the member of the LEP Board to represent and engage with the SME business community as SME Champion.
- (vii) Confirms Roger Marsh as the Chair of the Business Communications Group.
- (viii) Confirms Kate Hainsworth as the LEP's Diversity Champion.
- (ix) Agrees the Partner Council Observer representatives should continue to be invited to attend LEP Board meetings.

2. Apologies for Absence

Apologies for absence were received from Cllr Aspden.

3. Declarations of Interest

In accordance with the requirements of the LEP Board Members' Code of Conduct, Members were reminded of their obligations to review their individual register of interests before each LEP Board meeting and to declare any interests.

4. Exclusion of the Press and Public

There were no items on the agenda requiring the exclusion of the press and public.

5. Chair's Comments

The Chair invited the Mayor to make introductions to the Board followed by each member of the Board introducing themselves and giving a brief description of their background and area of professional expertise.

The Mayor thanked the Board for their support given to West Yorkshire businesses during the COVID-19 crisis and outlined several manifesto commitments around helping businesses recover from the impact of the pandemic. The Board welcomed these commitments and offered to assist and support the Mayor in her role.

Joanna Robinson informed the Mayor that this was her final meeting as a member of the LEP Board after five years of membership. The Chair, on behalf of the Board, thanked her for her invaluable service and wished her well for the future.

The Chair also thanked Simon Pringle, who stepped down as Chair of the Green Economy Panel. The Chair highlighted the declaration of the Climate Emergency and the development of the Carbon Reduction Pathways as key outcomes during his tenure.

On behalf of the Board, the Chair thanked Peter Mucklow for his contributions over the past year and looked forward to continuing that dialogue in the future.

The Chair thanked the LEP Board for all their support, contributions, challenge and dedication throughout a very challenging year.

6. Minutes of the meeting held on 28 April 2021

Resolved: That the minutes of the meeting held on 28 April 2021 be approved and signed by the Chair.

7. Nomination to the West Yorkshire Combined Authority and its Committees and Appointments to Outside Bodies

The Board considered a report of the Director of Corporate and Commercial Services regarding nominations to the West Yorkshire Combined Authority (“the Combined Authority”) and appointments to outside bodies.

The Chair informed the Board which members of the Board had been nominated as Deputy Chairs for the new Combined Authority’s thematic committees:

- Roger Marsh, Deputy Chair - Finance, Resources & Corporate Committee.
- Andrew Wright, Deputy Chair - Business, Economy & Innovation Committee.
- Mark Roberts, Deputy Chair - Climate, Energy & Environment Committee.
- Helen Featherstone, Deputy Chair – Culture, Arts & Creative industries Committee.
- Rashik Parmar, Deputy Chair – Employment & Skills Committee.
- Amir Hussain, Deputy Chair – Place, Regeneration & Housing Committee.

Resolved:

That the LEP Board:

- (i) Nominates Roger Marsh to be the LEP Member on the Combined Authority, and Mark Roberts to be the Substitute LEP Member on the Combined Authority.
- (ii) Nominates to committees to be appointed by the Combined Authority at its Annual Meeting, including those supporting the LEP, in accordance with Appendix 1 of the report, and authorises the LEP Chair to revise the nominations in the event that this is required before the Combined Authority’s annual meeting, in consultation with appropriate LEP Board members.
- (iii) Nominates two private sector (non-voting) advisory representatives to the Combined Authority’s Transport Committee as detailed in Appendix 1 of the report.
- (iv) Nominates Roger Marsh to be a member of TfN’s Partnership Board to be re-appointed at the TfN annual meeting, and Mark Roberts to be a substitute, noting that TfN current practice is to co-opt the LEP’s representative on the Partnership Board to the TfN Board.
- (v) Notes that Roger Marsh as Chair of the LEP is a nominated representative to the Strategic Oversight Board for Northern Powerhouse Investment Fund Ltd, with Ben Still, Chief Executive Officer

of the LEP as his alternate, and that Roger Marsh also continues to be appointed to the Department for International Trade's Trade Advisory Group (TAG).

8. Governance Arrangements

The Board considered a report of the Director of Corporate and Commercial Services on the governance documents for the Leeds City Region Enterprise Partnership and reviewed appendices 1-12 which were attached to the submitted report.

Members of the Board asked how a focus on inclusive growth was going to be maintained by the organisation within the new governance structure. The Board were assured that inclusive growth will continue to be embedded as a key theme throughout all committees, through their Terms of Reference, and workstreams within the organisation. This will be measured by clear performance metrics and fed back to committees to ensure that continued focus.

The Board was advised that the appendices do not show the ex-officio advisory representatives that will continue to bring their expertise to committees throughout the organisation.

Resolved: That the following LEP's governance documents, attached to the submitted report, be approved:

- Appendix 1 – LEP Constitution
- Appendix 2 – LEP Procedure Rules
- Appendix 3 – Access to information Annex
- Appendix 4 – Code of Practice for recording meetings
- Appendix 5 – Protocol for Remote Meetings
- Appendix 6 – LEP's Confidential Complaints Procedure
- Appendix 7 – Recruitment Procedure for Private Sector Representatives
- Appendix 8 – LEP Board Members' Code of Conduct
- Appendix 9 – LEP Procedure for considering complaints alleging a failure to comply with the LEP Board Members' Code of Conduct
- Appendix 10 – Conflicts of Interest Policy
- Appendix 11 – Conflicts of Interest Protocol
- Appendix 12 – Conflicts of Interest Protocol – Adult Education Budget

9. Annual Accountability Reports

The Board considered a report of the Director of Corporate and Commercial Services which:

- Provided the annual accountability reports about complaints and concerns raised about the LEP and/or members of the LEP Board this

- year.
- Provided a summary of applications for grants considered during the last financial year under arrangements to address conflicts of interest.

Resolved:

- (i) That the LEP Board note that no complaints or concerns have been raised this year about the LEP (nor about any member of the LEP Board under the LEP's complaints procedure, the Combined Authority's complaints policy or the Whistleblowing Policy).
- (ii) That the LEP notes the summary set out in Appendix 1 to this report, relating to grant applications considered under the conflicts of interest arrangements in place during 2020 – 2021.

10. Remuneration and Expenses Scheme and Annual Summary

The Board considered a report of the Director of Corporate and Commercial Services which provided the annual summary of remuneration and expenses paid to members of the LEP Board and adopt the LEP Board Members' Remuneration and Expenses Scheme for 2021-22.

Resolved:

- (i) That the LEP Board adopts the LEP Board Members' Remuneration and Expenses Scheme for 2021-2022, attached as Appendix 1 to the report.
- (ii) That the LEP Board notes the annual summary of remuneration and expenses, attached as Appendix 2 to the report.

11. Equality and Diversity Policy and Statement

The Board considered a report of the Director Strategy, Communications and Policing on the Equality and Diversity Policy and Statement.

The success of the recruitment exercise to the LEP Board in 2020 to meet the requirements of the National Assurance Framework (NAF) and Strengthened Local Enterprise Partnership (Strengthened LEPs) review was highlighted to the Board. Attention was also brought to the establishment of three new groups within the organisation to highlight issues and help promote equality and diversity; these groups are a Black, Asian and Minority Ethnic network group, a Gender Quality group and a LGBTQ+ group. These groups are supported by the Senior Leadership Team and have had tangible impacts on policies and processes within the organisation.

Members asked how the Authority would continue to be strategically focused on inclusive growth and how the Board would be able to monitor the outcomes from this. The Board were informed that embedding social inclusion and the narrowing of inequality was key in the new committees that have been created

to ensure strategic focus was not lost. The Combined Authority and LEP have also adopted an indicator set designed to measure inclusive growth and these will be reported annually and publicly.

Following the CA's decision in April 2021 to make Inclusive Growth a "golden thread" which is to be embedded into the work of all LEP and CA decision making, and therefore to dissolve the Inclusive Growth and Public Policy Panel, the following were highlighted as key opportunities:

- Seeking to retain within the partnership the diverse voices and expertise of the former Panel's membership;
- Driving EDI through the appointment of the proposed Inclusive Growth Leads on each new Committee, alongside the appointment of the Mayor's Inclusivity Champion; and
- Recognising the inherent diversity of the Board's membership, and using this strength to connect into our most disadvantaged groups and communities.

Questions were also asked on how data was being collected and scrutinised and how that was being used in policy development. The Board were advised that the Combined Authority operate a number of research and intelligence gathering projects throughout the organisation and it is recognised when commissioning these projects that they need to be able to answer the in-depth equality and diversity questions raised by the Board.

Resolved:

That the LEP Board:

- (i) Notes and provides any comments on the contents of this report.
- (ii) Approves the attached Equality & Diversity Policy & Statement which forms part of the LEP's Assurance Framework.
- (iii) Approves Kate Hainsworth to continue in the position of LEP Diversity Champion.

12. Scrutiny Annual Report 2020/21 and Statutory Guidance

The Board considered a report of the Director of Corporate and Commercial Services on the Scrutiny Annual Report 2020/21 and Statutory Guidance which highlighted the work undertaken by the Committee during the 2020/21 municipal year.

The key pieces of work undertaken by the Scrutiny Committee were on the COVID-19 recovery, mayoral devolution and the preparation for becoming a Mayoral Combined Authority, and the existing scrutiny arrangements at the Authority.

It was noted that, subject to approval at the Combined Authority Annual

Meeting, there will be three scrutiny committees to ensure there is more opportunity for engagement, more members to be engaged in the scrutiny process and to ensure the capacity to be able to cover the wider breadth of activities that the Combined Authority and LEP will be undertaking.

Resolved:

- (i) That the LEP Board note the Scrutiny Annual Report 2020/21.

13. Calendar of Meetings 2021/22

The Board considered a report of the Director of Corporate and Commercial Services on the calendar of meetings proposed for the LEP Board for 2021/22 and note the provisional meeting dates for committees appointed by the West Yorkshire Combined Authority (Combined Authority) which also report to the LEP Board.

Resolved:

That the LEP Board:

- (i) Approve the calendar of meetings proposed for the LEP Board for 2021-22 as detailed in Appendix 1 of the report.
- (ii) Note the provisional meeting dates of the thematic decision-making committees to be appointed by the Combined Authority as detailed in Appendix 1 of the report.
- (iii) Note the provisional meeting dates of the Transport Committee, Finance, Resources and Corporate Committee and the Business Investment Panel as detailed in Appendix 1 of the report.

14. Public Question Time

The Board considered a report of the Director of Strategy, Communications and Policing which provided an overview of the LEP Question Time Session.

It was reported that a requirement of the Strengthened Local Enterprise Partnership review is that all LEPs hold an annual meeting at which the public has the opportunity to ask questions of the LEP Board. Therefore, in order to encourage participation, the LEP Question Time opportunity had been widely publicised and a total of 16 questions had been received. 8 of these were addressed at the meeting and all the questions and responses will be published on the LEP website.

The LEP Board thanked the public for their submissions and encouraged them to continue to contact the LEP with any further questions.

Resolved: That the report be noted.

15. COVID-19

The Board considered a report of the Director of Economic Services which provided an update on developments around the COVID-19 crisis, including the delivery of products and services in response.

It was noted that there is continued high demand upon business support and employment and skills support services as COVID-19 restrictions are lifted, in particular the Employment Hub programme. It is hoped that as more restrictions are lifted this will continue.

The Board asked if some of the current trends in the labour market, for example the concern of high levels of unemployment alongside employers struggling to fill advertised vacancies, would be susceptible to intervention from the skills programmes within the report. The Board was advised that the ending of the Government Furlough Scheme in September, combined with the current trends in the labour market, will necessitate a third revision of the Economic Recovery Plan. This work was already underway and meetings with the Mayor and the Economic Recovery Board had already taken place.

Resolved: That the LEP Board notes the updates in relation to COVID-19.

16. Economic Reporting

The Board considered a report of the Director of Strategy, Communications and Policing which provided an update on the latest economic and business intelligence and activity and intelligence around understanding the impact of COVID-19 and EU Exit.

It was highlighted that there had been an upturn in economic activity since the easing of COVID-19 restrictions in West Yorkshire. The report highlighted a number of key statistics and trends with attention being brought to the areas of Leeds and Huddersfield which has seen levels of activity around pre-pandemic levels in early to mid-May.

The results from the latest Leeds City Region Business Survey were reported to the Board highlighting the severe impact of the COVID-19 pandemic on businesses in West Yorkshire; 75% of those businesses surveyed reported a negative financial impact. The survey also showed optimism from businesses as 45% of business surveyed expect their performance to improve this year, the highest reported in the last seven years of this survey, although acknowledging the low base from which businesses are recovering. This sentiment was supported by the Chair of the Business Communications Group who added there was a real sense of optimism amongst the members of that group.

Resolved: That the LEP Board note the latest intelligence around the economic impacts of COVID-19 and EU Exit and consider how this relates to their work and future work plans.

17. Corporate Performance Report

The Board considered a report of the Director, Corporate and Commercial Services to provide the LEP Board with an update on a range of corporate and governance matters.

As previously agreed, a corporate performance report is now being submitted to each meeting of the LEP Board, to provide information on budgets, performance management, risk, audit, scrutiny and any other matters that emerge. This report also contained information on capital spending and highlighted the progress on the Growth Deal.

An impact report will be presented to the Board at a future meeting to outline the impact that the Growth Deal has had on the West Yorkshire economy. This report will also outline the resilience that the investments created and highlight how damaging the impact on the economy could have been without it.

Resolved: That the LEP Board note the corporate performance information provided.

18. Draft minutes of the West Yorkshire Combined Authority held on 22 April 2021

Resolved: That the draft minutes of the West Yorkshire Combined Authority held on 22 April 2021 be noted.

19. Date of Next Meeting

The next meeting of the LEP Board will be held at 2pm on Thursday 21 July 2021.

Report to: Leeds City Region Enterprise Partnership Board (LEP Board)

Date: 21st July 2021

Subject: **Growth Deal Impact Evaluation Reports**

Director: Alan Reiss, Director of Strategy Communications and Policing

Author: Seamus McDonnell, Evaluation Team Leader

1. Purpose of this report

- 1.1 To provide the LEP Board with information on the findings of the Growth Deal Impact Evaluation (non-transport projects) and to share the One Page Summary and the Summary Report for the evaluation.

2. Information

Background

- 2.1 The impact evaluation of the Growth Deal was commissioned at the request of the Chair of the Leeds City Region Local Enterprise Partnership (LEP) in recognition of the importance of developing a robust evidence base regarding the impact and outcomes of the Growth Deal and inform future delivery. The evaluation of the Growth Deal was also a requirement of Government.
- 2.2 It was determined that the Growth Deal evaluation would be undertaken independently and would focus on the impact and the value for money achieved through the programme.
- 2.3 The evaluation would exclude the transport projects funded through the Growth Deal. These will be subject to a separate national evaluation.
- 2.4 A more granular evaluation of the projects and programmes will follow once the longer-term impacts of the Growth Deal are more evident. Specifically, such enquiry will explore who has benefitted from Growth Deal Interventions, through the mapping of intervention sites and place-based analysis that investigates the impact within particular communities. This more detailed analysis will seek to develop insights into the impact of Growth Deal interventions in terms of equality, diversity, and inclusion. Qualitative work will also be undertaken to develop sample case studies under each of the priorities to provide a narrative on the work delivered.

- 2.5 In January 2021 consultants were commissioned to carry out the work. This was led by Arcadis and delivered in partnership with Genecon and ADD Specialists.
- 2.6 The evaluation included engagement across the Combined Authority and the LEP. Consultants were provided with access to programme monitoring information alongside the key documentation underpinning projects (including business cases, appraisals, change requests, project closure reports and completed evaluations).
- 2.7 The evaluation was carried out at the sub-national level allowing additional local impacts to be included within the evaluation.
- 2.8 Alongside the Full Report the consultants delivered both a Summary Report and a One Page Summary detailing the headline findings.

Key Findings

- 2.9 Both the Summary and Full reports are now complete. The key findings emerging from the evaluation are:
- The Growth Deal is anticipated to deliver a Return on Investment (RoI) of 12.1:1 (based on total public sector funding) and thereby represents very good value for money.¹
 - 45,485 jobs are forecast to be directly created or safeguarded through the programme and it is estimated that this will result in 16,110 net additional jobs.
 - Total monetised benefits over the full period that benefits will accrue is forecast to reach £9.58bn at Net Present Value (NPV).²
 - For every £1 of public sector funding £5.25 of private sector funding has been leveraged.
 - The analysis carried out at the priority level indicates that whilst there is significant variation in terms of the return on investment all the priorities demonstrate good value for money.
 - The Full Report identifies key learning issues which reflects upon the internal work carried out by the Combined Authority.
 - A series of recommendations regarding learning and improvements are included within each of the Priority Chapters.
- 2.10 There are several factors that should be considered in terms of interpreting the findings:
- Benefits have been assessed over the period during which they are expected to accrue. The most appropriate guidance has been used to inform and structure the approach to quantifying and monetising different benefits. Hence, employment impacts are calculated over a 10-year

¹ ROI and BCR represents the ratio between the NPV of Total Benefits compared to the NPV of Total Costs.

² NPV is a means to discount future costs and benefits to provide an equivalent current value.

period, whilst infrastructure projects are calculated over a much longer period (up to 100-years).

- The evaluation provides an insight into how these benefits accrue over time and how this subsequently impacts on the BCR and return on investment figure.
- The analysis is based on a sub-national approach which is consistent with the Green Book and HMT guidance.
- It is impossible to wholly isolate the impacts and effectiveness of each priority, as the range of activity undertaken by the LEP, both within and outside of the Growth Deal, is inherently interdependent.

Priority Headlines

- 2.11 Priority 1, *Growing Business*, has achieved a return on investment (BCR) of 25:1, generating £2.38bn Gross Value Added (GVA), and 5,250 gross Full Time Equivalent (FTE) jobs created and safeguarded.
- 2.12 Priority 2, *Skilled People. Better Jobs*, has achieved a return on investment (BCR) of 4.6:1, generating £574m in economic returns at NPV, and 480 gross Full Time Equivalent (FTE) jobs created and safeguarded. This priority has required significant up-front investment, supports the wider economy and delivers a breadth of direct and indirect benefits that are difficult to monetise.
- 2.13 Priority 3, *Clean Energy and Environmental Resilience*, has achieved a return on investment (BCR) of 14.5:1, generating £694m in economic returns at NPV, and 286 gross Full Time Equivalent (FTE) jobs created and safeguarded.
- 2.14 Priority 4a, *Housing and Regeneration*, has achieved a return on investment (BCR) of 11.8:1, generating £2.46bn in economic returns at NPV, and 2,950 gross Full Time Equivalent (FTE) jobs created and safeguarded.
- 2.15 Priority 4c *Economic Resilience*, has achieved a return on investment (BCR) of 12.6:1, generating £2.90bn in economic returns at NPV, and 33,810 gross Full Time Equivalent (FTE) jobs created and safeguarded.
- 2.16 Priority 4d, *Enterprise Zones*, has achieved a return on investment (BCR) of 9.0:1, generating £682m in economic returns at NPV, and 2,720 gross Full Time Equivalent (FTE) jobs created and safeguarded.

Supporting Economic Resilience

- 2.17 The covid pandemic has a significant negative impact on the national and regional economy. The Growth Deal priorities and projects are interdependent and the multifold impacts accrued through their delivery have supported the increased economic resilience of the region. For example, the investment in skills capital to improve local FE estates, infrastructure and learning assets,

supports the development of a skilled workforce which will be essential to meet the needs of a recovering economy.

- 2.18 As is the case for all the priorities, the 'Skilled People Better Jobs' priority return on investment needs to be contextualised. The programme has involved large-scale 'up-front' capital investment and will deliver real and lasting benefits into the long-term. Whilst the evaluation has sought to quantify and monetise these benefits it is apparent that challenges remain and further and additional benefits are anticipated into the future.
- 2.19 A failure to invest in the Further Education Estate would have placed increasing pressure on the colleges and as the physical estate deteriorates, it is likely that student numbers would have fallen.
- 2.20 Growth Deal funding has redressed years of underinvestment in FE, improving and diversifying the types of training offered by institutions such as Leeds College of Building through the development of dedicated facilities capable of providing training in new building techniques. Given that a key element of the recovery strategy is to stimulate the economy through construction activity, such investment in skills capital is timely and will bring significant and lasting benefits to local businesses.

3. Tackling the Climate Emergency Implications

- 3.1 Where possible the evaluation has sought to identify environmental impacts and monetise and identify the value of the benefits delivered. This has been a key impact in terms of the activity carried out under Priority 3: Energy and Economic Resilience.
- 3.2 The Full Report has brought together a series of Lessons Learnt that provides insight and understanding of how future similar projects and programmes could be developed and delivered.

4. Inclusive Growth Implications

- 4.1 A number of projects considered within the Growth Deal do have either a direct or indirect impact in terms of inclusive growth. This includes:
- Warm Homes schemes that have helped to address fuel poverty
 - Skills capital programmes that provide access to high quality educational facilities for many disadvantaged students
 - Business support programmes that require inclusive growth commitments from applicants
- 4.2 Where possible these benefits have been monetised but there do remain challenges in terms of how best we can quantify elements such as placements or training that a company commit to as part of the support provided through the Growth Deal or other funding. However, as part of the next phase of

evaluation, the intention is to map the local level benefits that growth deal has delivered.

5. Equality and Diversity Implications

- 5.1 The focus on Equality, Diversity and Inclusion will be a key emphasis of future evaluations. This will build on the work that is being undertaken in terms of the development of business cases and the appraisal of projects and programmes coming forward for support.
- 5.2 The role of this impact evaluation is to understand the scale of benefits and impacts achieved and to provide an insight into the value for money delivered. As such this evaluation does not include an analysis of the equality and diversity impacts of the Growth Deal.
- 5.3 However, further evaluation work will be undertaken, and this will provide the opportunity to deliver a more granular insight into beneficiaries and the distribution of impacts. This will include a more qualitative approach and provide an opportunity to adopt place-based analysis that will allow impacts to be mapped in terms of different indicators including the Index of Multiple Deprivation (IMD) data.

6. Financial Implications

- 6.1 There are no direct financial implications from this work.

7. Legal Implications

- 7.1 There are no direct legal or procurement implications from this work.

8. Staffing Implications

- 8.1 Internal staffing resource will be needed to take forward more detailed evaluation of Growth Deal interventions, and to develop and deliver a Comms plan.
- 8.2 All work to date on the Growth Deal Evaluation has been managed by the Evaluation team within the Research and Intelligence function. This newly established team has been created to drive forward project and programme learning and improve our evidence base on “What Works”.

9. External Consultees

- 9.1 Local Authorities and Government departments were engaged as part of the Growth deal evaluation planning and process.

10. Recommendations

- 10.1 Board members are asked to note the findings of the Growth Deal Impact Evaluation and to provide feedback to help shape the next stages of the evaluation.

11. Background Documents

- 11.1 Growth Deal Impact Evaluation - Full Report

12. Appendices

- 12.1 Appendix 1 - Growth Deal Impact Evaluation - One Page Summary
- 12.2 Appendix 2 - Growth Deal Impact Evaluation - Summary Report

Leeds City Region Growth Deal, Independent Impact Assessment

Study Brief & Approach:

Arcadis was commissioned to conduct an independent impact evaluation of the non-transport element of the Growth Deal. The evaluation team completed desk-based research, held interviews with staff, delivered a stakeholder survey and completed economic modelling between January and March 2021.

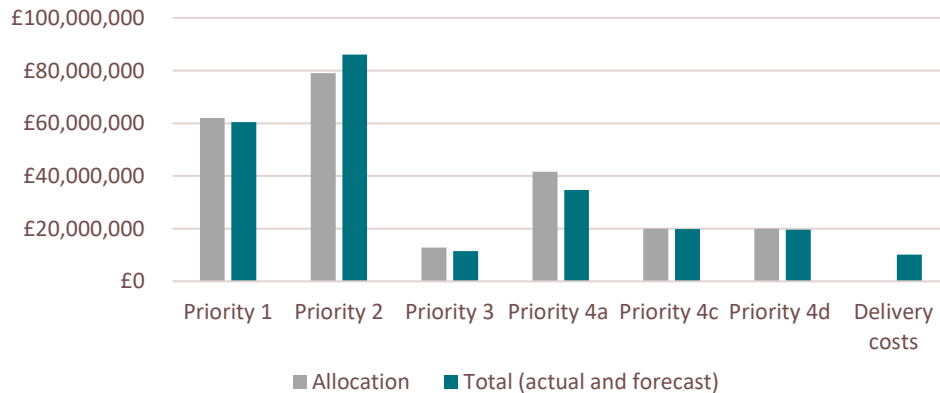
Growth Deal Overview:

The non-transport projects had a total allocation of £235.55 million. Projects were categorised across the four Strategic Priorities contained in the Strategic Economic Plan (SEP)

The LEP's Strategic Investment Priorities:

- Priority 1: Supporting growing businesses.
- Priority 2: Developing a skilled and flexible workforce.
- Priority 3: Building a resource smart city Region.
- Priority 4: Delivering the infrastructure for growth.

The chart below shows actual expenditure across the Growth Deal Priorities compared to the original allocation.



Growth Deal Delivery:

- The spend forecast for Growth Deal has been achieved. With a current forecast of £242,251,402 against an initial target of £235,550,000, equating to an over-spend of £6,901,402.

- In relation to core outputs the current forecast is to exceed the target for leverage, and significantly exceed the target for homes created.
- The forecast for jobs created is 75% of the target but a strategy is in development to close this gap by March 2025.

Growth Deal Impacts:



Conclusions:

- The strategic priorities contained in the original and updated SEP were relevant and appropriate, and the Growth Deal has made a major contribution towards achieving them.
- The performance on the expenditure targets was highly effective, particularly given how challenging the allocation was.
- The delivery of the Growth Deal will achieve excellent returns with £5.25 of leveraged private and public investment for every £1 of funding. In turn, this will deliver £9.7bn of cumulative long-term benefits to the LCR economic over the longer term, representing excellent value for money.
- A series of recommendations were presented to improve the development & delivery of future programmes.

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Leeds City Region Growth Deal

Independent Assessment of Impacts
Growth Deal Rounds 1-3

Agenda Item 5
Appendix 2

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Context

Study Brief and approach

Arcadis was commissioned by the West Yorkshire Combined Authority to conduct an independent impact evaluation of the Leeds City Region (LCR) Growth Deal - Rounds 1 to 3. The evaluation seeks to determine the overall effectiveness, impact and value for money achieved of the economic development and regeneration projects within the Growth Deal.

The evaluation team completed desk-based research, interviews with Combined Authority staff and delivered a stakeholder survey primarily aimed at partner Local Authorities.

The impact modelling was completed to HM Treasury Green Book principles and additional Departmental Guidance issued by Government. The Impact Assessment work adopts a sub-national approach and considers the returns to the Leeds City Region economy, assessed in both gross and net terms, based on PIMS tracking evidence and business case expectations.

Leeds City Region

Established in 2005, Leeds City Region (LCR) is the functional economic area made up of the local authority districts of Barnsley, Bradford, Calderdale, Craven, Harrogate, Kirklees, Leeds, Selby, Wakefield, and York. The Combined Authority was established on 1 April 2014 as a strategic authority with devolved powers for transport, economic development, and regeneration. The Leeds City Region Local Enterprise Partnership (the LEP) and the Combined Authority work in partnership together. The Combined Authority is the accountable body for the LEP and is responsible for carrying out the finance functions of the LEP and has oversight of its financial and governance, transparency and accountability arrangements.

Policy Context

- Following the 2008/09 recession the Government had a major focus on stimulating private sector employment.
- When the first Growth Deal submission was made Leeds City Region was the largest economy in England outside London worth £62.5 billion.

- However, Gross Value Added (GVA) per head was 18% lower than the national average and output productivity (£ per hour worked) was 12% lower than the national average.
- The 2014 and 2016 Strategic Economic Plans (SEP) highlight the LEP and Combined Authority's commitment to address Government's policy ambition through four strategic Priorities which will deliver the overall transformative vision to 'be a globally recognised economy where good growth delivers high levels of prosperity, jobs and quality of life for everyone.'
- Growth Deal delivery has occurred during the Macro-economic climate which includes Brexit, Covid 19 public health emergency & the national climate emergency.



Growth Deal

Leeds City Region LEP and the Combined Authority secured £516 million across three Growth Deal submissions:

- **Submission 1:** completed in December 2013 and formally approved by Government in July 2014, with delivery commencing from 1st April 2015. This submission was based on the original SEP.
- **Submission 2:** completed in November 2014 in response to Government's invitation to LEPs to submit a further, limited set of proposals for projects and programmes that commence in 2016-17.
- **Submission 3:** In September 2016, the Combined Authority submitted the Growth Deal 3 submission. The submission was based on the updated SEP.

Of the total allocation of £516 million, £235.45 million was for economic development schemes with the remaining £280.55 million for transport projects.

| Priority | Growth Deal 1 | Growth Deal 2 | Growth Deal 3 | Total |
|--------------|---------------------|--------------------|--------------------|---------------------|
| Priority 1 | £18,000,000 | £21,600,000 | £22,450,000 | £62,505,000 |
| Priority 2 | £74,000,000 | £5,000,000 | - | £79,000,000 |
| Priority 3 | £4,800,000 | £8,000,000 | - | £12,800,000 |
| Priority 4a | £16,600,000 | £20,000,000 | £5,000,000 | £41,500,000 |
| Priority 4c | - | - | £20,000,000 | £20,000,000 |
| Priority 4d | - | - | £20,000,000 | £20,000,000 |
| Total | £113,400,000 | £54,600,000 | £67,450,000 | £235,450,000 |

The Growth Deal investment was directed at the four strategic priorities articulated in the Strategic Economic Plan (SEP):

- Priority 1: Supporting growing businesses;
- Priority 2: Developing a skilled and flexible workforce;
- Priority 3: Building a resource-smart city Region; and,
- Priority 4: Delivering the infrastructure for growth.

The Growth Deal would be crucial to the delivery of the SEP. The deal agreed with Government contained several specific targets to be achieved by March 2025. All these targets are gross and do not require allowance to be made for deadweight, leakage, displacement and substitution:

- 19,595 new jobs created.
- 2,300 new homes; and,
- £1,031 million of additional investment levered from local partners and the private sector.

As highlighted earlier, this evaluation is focused exclusively on the £235.45 million of economic development projects. It is worth noting that the £280.55 invested in transport schemes will deliver Growth Deal outputs, and individual transport schemes have helped unlocked housing and commercial sites that were supported within the allocation of £235.45 million for economic development schemes.

The Impact of the Programme and Priorities

The impact from the Growth Deal has been presented at the Growth Deal programme level (across the 3 rounds of the LCR Growth Deal) as a whole and for the individual priorities. However, it is impossible to wholly isolate the impacts and effectiveness of individual priorities as the range of activity undertaken by the LEP, both within and outside of the Growth Deal, is inherently interdependent.

For instance, the investment within further education facilities provides improved and additional education and training space within colleges. This supports an increase in the level of skills and qualifications delivered which is relevant to employer needs, particularly in technical disciplines. In doing so it provides a resource for businesses to grow, improve productivity and drive economic growth.

Similarly capital programmes providing support to businesses have been complemented by interventions providing training and skills development.

Not taking account of the holistic nature of the Growth Deal in addressing the four strategic priorities, their interconnectivity and the different methodological approaches employed to evaluate them direct comparison can be misleading. Instead, the findings of this report should be regarded, like the interventions themselves, as inextricably interconnected across the priorities of the Growth Deal.

Interpreting the Findings of the Report

The anticipated economic returns of the Growth Deal as a whole and for each of the priorities within it are detailed within the pages that follow. These detail the anticipated impact at the LCR level providing an estimate of the Gross Value Added and employment impact alongside a measure of the Return on Investment.

The Return on Investment reflects the ratio between the value of the anticipated total benefits and the total public-sector costs incurred. Whilst this measure is strong across the Growth Deal as a whole and each of the priorities, there is a significant difference between some of the priorities.

Whilst the return on investment is key, it is not, and should not be, the sole determinant of the value or success of a project nor whether it should proceed. The key aims of the LEP have been to develop and support a successful, balanced, inclusive and green economy – these aims cannot simply be reflected within a measure of the financial return generated.

Indeed, the recent updates to the HM Treasury's Green Book (which guides elements of appraisal and evaluation) stressed that whilst value for money is important, other elements such as the strategic case underpinning projects and addressing local priorities are also crucial in terms of decision making.

Determining the Scale of Impact

There are several factors that influence the ability to identify, quantify and monetise the benefits delivered by different types of projects and that subsequently impact on the return-on-investment figure. These include:

- The period over which benefits are anticipated to accrue – these are set out within the Green Book and will vary between different types of projects. For infrastructure projects and it can be 100 years, whilst new job creation is anticipated to last 10-years and business assists 3-years.
- The evidence base for monetising benefits is more comprehensive in some policy areas than others – allowing more benefits to be included whilst reducing uncertainty. For example, the Flood Hazard Research Centre has developed a manual for economic appraisal that details a range of eligible benefits that can be included within an assessment of economic impacts.
- Some projects will have the potential to lever higher levels of private-sector leverage enabling public funding to go further and potentially generate greater levels of outputs.
- The scale and timing of costs associated with a project will also have an impact. Larger costs that are incurred earlier in a project will have a relatively greater negative impact on the overall return on investment figure.

Impact Approach

Approach and Impacts Assessed

Gross and net LCR impacts, assessed over and above counterfactual position, following HM Treasury Green Book approach and supporting recognised guidance (MHCLG-AG, EA-FCERM etc.). Whole programme approach to Value for Money assessment, considering all impacts against all Growth Deal and leveraged costs to determine a likely long-term view on economic returns. Most impacts claimed are delivered by 2040/41.

Those impacts assessed are outlined in the table below. Other potential impacts not assessed include Amenity, Health, wider 'indirect' Land Value Uplift and the potential for catalytic, reputational and place-making effects.

Growth Deal Impacts Assessed by Priority

| | P1 Growing Business | P2 Skilled People and Better Jobs | P3 Energy and Economic Resilience | P4a Housing and Regeneration | P4c Economic Resilience | P4d Enterprise Zones |
|--|---------------------------|---|--|------------------------------------|-------------------------------|-------------------------|
| Number of Projects in LCR (54 Projects) | 5 | 11 | 5 | 18 | 8 | 7 |
| Construction employment | ● | ● | ● | ● | ● | ● |
| 24 Generated Long Term FTE Jobs | ● | ● | ● | ● | ● | ● |
| Safeguarded Long Term FTE Jobs | | ● | | ● | ● | |
| Employment-related GVA | ● | ● | ● | ● | ● | ● |
| Residential Land Value Uplift (LVU) | | | | ● | ● | |
| Flood Defence Impacts (FCERM) | | | | | ● | |
| Labour Supply Impacts (LSI) | | ● | | | | |
| Move to More Productive Jobs (MMPJ) | | ● | | | | |
| Carbon Impacts (Traded values) | | | ● | | | |
| Fuel Bill savings | | | ● | | | |
| Welfare Impacts (NHS savings) | | | ● | | | |

Overall Growth Deal Impact

Context

The 2014 and 2016 Strategic Economic Plans (SEP) highlight the Leeds City Region’s commitment to address Government’s policy priorities through four strategic Priorities which will deliver the overall transformative vision to ‘be a globally recognised economy where good growth delivers high levels of prosperity, jobs and quality of life for everyone.’

Primary objectives

Priority 1

Support businesses to expand and create jobs

Inputs

£60.1 million Growth Deal

Main outputs

Businesses supported to expand
Jobs created & safeguarded

Outcomes

Increased business confidence and investment

LCR Impact

45,485 gross FTEs
(13,245 generated & 32,250 safeguarded)

16,110 net FTE jobs

£7.35bn GVA (NPV)

£2.23bn Other Impacts (NPV)

Total Long-Term Impact:
£9.68bn (NPV)

Priority 2

Assist FE colleges to improve and update learning infrastructure

£78.2 million Growth Deal

Learning floorspace built or refurbished

Skilled workforce with increased earning potential

Priority 3

Reduce commercial and domestic energy consumption

£11.4 million Growth Deal

Businesses and households supported to reduce energy use

Businesses with increased profitability and resilience

Priority 4

Unlock stalled housing and commercial developments

Unlock Enterprise Zones

Increase resilience to major flood events

£67.4 million Growth Deal

Sites unlocked for development
Homes built
Commercial floorspace
Flood protection

Unlocked housing and commercial schemes
Regeneration of communities

Economic Return on Investment

£5.25 of Leveraged Private and Public Investment per £1 Growth Deal

Total Return on Public Investment of 12.1 :1

25

Priority 1 – Growing Business



Context

Following the recession in 2008/09 the Government was focussed on increasing private sector employment, boosting innovation and increasing Foreign Direct Investment (FDI). Priority 1 addressed these policy drivers and was aimed at closing a gap in Gross Value Added (GVA) of £3,300 per head. The Combined Authority has had to respond to major events including Brexit, flooding and the Covid 19 outbreak. The policy drivers evolved over the delivery period to include a focus on inclusive growth.

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Primary objectives

- Support business to expand & create jobs
- Support businesses to innovate
- Support businesses to respond to major events
- Encourage large firms to the City Region
- Build links between Universities and business

Secondary objectives

- Support businesses to contribute to Good Growth
- Build City Region's reputation as business destination

Inputs

- £62.1 million Growth Deal allocation
- £60.1 million Growth Deal spend
- Internal and external teams
- Private and public sector leverage

Activities

- Establish business support schemes
- Establish funding schemes
- Build partnerships
- Promote City Region
- Support businesses following major events including floods, Brexit and Covid-19

5 schemes

- Access to Capital Grants
- Business Expansion Fund
- Business Growth Programme
- Huddersfield Incubation & Innovation
- Leeds University Innovation Centre

Output

- Businesses supported
- Jobs created & safeguarded
- Private leverage secured
- Firms attracted to City Region

Outcomes

- Increased business investment
- Increased business confidence, resilience & productivity
- Stronger supply chains
- Enhanced reputation of City Region as business growth location

LCR Impact

- 5,250 gross FTEs generated
- 4,790 net FTEs
- £2.38bn in GVA (NPV)
- Return on Public Investment of 25.0 :1

Priority 2 – Skilled People. Better Jobs



Context

Colleges play a crucial role within the regional economy providing vocational training, skills development and apprenticeships. All the Priority 2 projects focused on the provision of new and improved buildings and facilities to replace failing infrastructure. The projects required a significant up-front investment and will deliver real and lasting benefits long into the future. A skilled workforce is critical to a successful economy and the impacts from this priority will be evident across the whole of the Growth Deal. The methodological challenges of the monetisation of all benefits is likely to underestimate the total impact.

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Primary objectives

- Enable improved and up to date teaching environments
- Assist colleges to rationale their estate and reduce liabilities
- Enhance students' learning experience

Secondary objectives

- Encourage colleges to address a skills gap in value-added sectors
- Encourage colleges to increase apprenticeship provision
- Assist colleges to reduce their environmental impact
- Catalyse regeneration of towns and cities

Inputs

- £79 million Growth Deal allocation
- £79 million Growth Deal spend
- Private and public sector leverage
- Staff resource from Combined Authority and partners

Activities

- Appraise & approve prioritised projects
- 11 FE facilities improved/refurbished
- Improved digital infrastructure and learning space

11 schemes

- | | |
|---|----------------------------------|
| Bradford College | Leeds City College – Quarry Hill |
| Calderdale College | Leeds College of Building |
| Kirklees College – Dewsbury Learning Quarter | Selby College |
| Kirklees College Process Manufacturing Centre | ShIPLEY College – Mill |
| Leeds City College – Printworks | ShIPLEY College – Salt Building |
| | Wakefield College |

Output

- Learning floorspace built or refurbished
- Improved learning environment and student experience

Outcomes

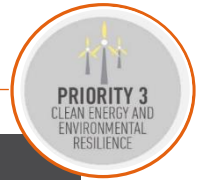
- Skilled workforce with increased earning potential
- Improved learning experience at viable colleges
- Stimulation of regeneration in towns and cities

LCR Impact

- 480 gross FTE jobs (374 generated & 106 safeguarded)
- 425 net LCR FTEs
- £574m in Economic Returns (NPV)
- Return on Public Investment of 4.6 :1

NB This RoI is constrained due to large initial costs, the long-term & varied nature of benefits and the challenges in monetising all of these.

Priority 3 – Clean Energy and Environmental Resilience



Context

A report in 2012 found that ‘10% of city-scale GDP leaves the local economy every year through payment of the energy bill.’ The 2014 Strategic Economic Plan (SEP) outlined the commitment to catalyse a stalled pipeline of low carbon energy schemes; help businesses reduce energy consumption; and, increase resource efficiency. The 2016 SEP committed to reducing fuel poverty.

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Primary objectives

Reduce the consumption of energy, water and waste in the commercial and domestic sectors

Reduce fuel poverty in deprived communities

Support the development of low carbon energy schemes

Secondary objectives

Increase businesses’ resilience to rises in energy costs

Support the clean energy supply chain

Increase the number of jobs in low carbon goods and services

Inputs

£12.8 million Growth Deal allocation

£11.4 million Growth Deal spend

Internal and external teams

Private and public sector leverage

Activities

Secure external funding for schemes

Procure external suppliers

Offer free energy audits to businesses

Issue funding to businesses

Build public and private sector partnerships

Provide funding for domestic work

Support clean energy schemes

5 schemes

Energy Accelerator

Leeds District Heat Network

Resource Efficiency Fund

Resource Efficiency Fund 2

Tackling Fuel Poverty

Output

Businesses supported

Fuel poor households supported

Low carbon energy schemes supported

Outcomes

Businesses with increased profitability and resilience

Individuals in better health

Savings for the NHS

Cleaner environment

LCR Impact

286 gross FTE jobs generated

201 net FTEs

£694m in Economic Returns (NPV)

Return on Public Investment of 14.5 :1

Priority 4a – Housing and Regeneration



Context

Leeds City Region and West Yorkshire needed to accommodate higher levels of housing growth to support strong economic growth. Barriers to development included abnormal costs on brownfield sites, accessibility and connectivity and finance. A number of communities had witnessed long-term decline with a need for regeneration including commercial space for businesses.

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Primary objectives

Underpin City Region’s growth through provision of additional housing

Unlock stalled housing and commercial developments

Invest in towns and cities that have suffered long-term decline

Catalytic stimulation of regeneration of city and town centres

Secondary objectives

Increase the supply of affordable homes to address a widening gap between income and house prices

Invest in infrastructure that delivers environmental improvements and supports social inclusion

Inputs

£41.7 million Growth Deal allocation

£34.7 million Growth Deal spend

Internal and external teams

Private and public sector leverage

Activities

Funding to address constraints on housing and commercial sites

17 schemes

Barnsley Town Centre
 Bradford One City Park
 Bradford Conditioning House
 Bradford High Point
 Bradford Odeon
 Leeds Brownfield Sites
 Leeds Red Hall
 Halifax Beech Hill

Halifax Northgate House
 Kirklees Housing Sites
 Leeds Bath Road
 New Bolton Woods
 Wakefield Civic
 Wakefield Kirkgate
 Wakefield Rutland Mill
 York Central
 York Guildhall

Output

Sites remediated / enabled for development

Number of homes enabled and number completed

Outcomes

City Region’s growth potential supported by new homes

Regeneration of communities

Increased opportunities for businesses

LCR Impact

2,950 gross FTE jobs
 (1,890 generated & 1,060 safeguarded)

2,610 net FTEs

£2.46bn in Economic Returns (NPV)

Return on Public Investment of 11.8 :1

Priority 4c – Economic Resilience



Context

Leeds City Region experienced major flooding in 2015 and this galvanised action to protect communities and businesses. A 2016 Committee for Climate Change report highlighted that flooding causes annual damage totalling £1 billion. The Combined Authority sought to increase resilience to flooding, unlock housing and commercial developments and trial new approaches.

30

Primary objectives

- Increase the resilience of targeted towns and cities to major flood events
- Support the development of housing and commercial sites by reducing flood risk constraints
- Protect businesses from the cost of repeated floods

Secondary objectives

- Increase the resilience of infrastructure to flooding including roads and rail
- Develop knowledge on natural flood management schemes
- Increase the viability of communities prone to flood

Inputs

- £20 million Growth Deal allocation
- £19.8 million Growth Deal spend
- Internal and external teams
- Private and public sector leverage

Activities

- Approve funding for flood alleviation schemes
- Support schemes to reduce surface water run-off
- Support improvements to upland land management

9 schemes

- | | |
|---|---|
| Flood Alleviation - Brighouse and Clifton | Flood Alleviation - Skipton |
| Flood Alleviation - Hebden Bridge | Flood Alleviation - Wyke Beck |
| Flood Alleviation 1 - Leeds | Colne and Calder - Natural Flood Management |
| Flood Alleviation 2 - Leeds | Upper Aire - Natural Flood Management |
| Flood Alleviation - Mytholmroyd | |

Output

Housing and commercial land with enhanced protection

Outcomes

- Businesses and jobs safeguarded
- Housing and commercial schemes unlocked
- Communities with increased confidence and viability
- Carbon sequestered
- Improved mental health

LCR Impact

33,810 gross FTE jobs
(2,725 generated & 31,085 safeguarded)
6,775 net FTEs
£2.90bn in Economic Returns (NPV)
Return on Public Investment of 12.6 :1

Priority 4d – Enterprise Zones



Context

The Combined Authority secured Enterprise Zone status for thirteen sites over two phases, and conducted early work to identify the funding needed to unlock development. The Zones represent a new product for the City Region with the potential for very large units to attract national and internally significant firms, supporting the aim to increase foreign direct investment.

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Primary objectives

Identify viability gaps on Enterprise Zones and provide funding to unlock development

Promote opportunities available on the Zones and work with partners to attract inward investment

Secondary objectives

Provide space that enables businesses to expand and create employment

Increase business rates retained by the Combined Authority by accelerating development on the Zones

Enable existing industrial estates to upgrade stock

Activities

Complete surveys to identify viability gaps and funding to address them

Purchase sites if needed to unlock Promote Enterprise Zones nationally and internationally

Inputs

£20 million Growth Deal allocation

£19.6 Growth Deal spend

Internal and external teams

Private and public sector leverage

7 schemes

Aire Valley

Bradford Gain Lane

Bradford Parry Lane

Bradford Staithgate Lane

Clifton Business Park

Langthwaite Business Park

South Kirkby Business Park

Output

Sites with abnormal costs addressed

Commercial floorspace constructed and occupied

Construction jobs created

Outcomes

Commercial floorspace constructed and occupied

Construction jobs created

Jobs created as businesses expand

LCR Impact

2,720 gross FTE jobs generated

1,310 net LCR FTEs

£682m in GVA (NPV)

Return on Public Investment of 9.0 :1

Conclusions

10.1 – Impact:

- It is forecast that when fully delivered, and over the subsequent period that benefits will accrue, the Growth Deal projects will deliver £19.0bn in cumulative net economic returns (£9.7bn NPV) to the Leeds City Region economy. These impacts comprise a mix of net cumulative GVA and Land Value Uplift returns, alongside the economic returns from flood protection measures, upskilling and efforts for carbon reduction.
- Each £1 of the £242.3m of Growth Deal investment will leverage around £5.20 of private and other public investment and when factoring in all costs, every £1 of public investment is expected to deliver around £12.10 of economic returns to the LCR economy over the longer term.
- By this estimate it is forecast that the Growth Deal will deliver exceptional economic returns.

10.2.1 – Programme delivery:

- ³² The Combined Authority is currently forecasting to spend £242,251,402 against a target of £235,550,000, which equates to an over-spend of £6,901,402. However, this is related to the provision of loans to projects which have since been repaid.
- There is under-spend on each Priority against the original allocation with the exception of Priority 2 enabling the Combined Authority to spend £10,132,429 on legitimate Growth Deal delivery costs.
- The Combined Authority's performance against expenditure targets was highly effective, particularly as the allocation from Government was challenging and had major expenditure profiled in years 1 and 2.
- The Priorities which achieved strong early delivery have some common factors including the completion of as much development work on the pipeline prior to the submission of Growth Deal bids as possible; the presence of pro-active staff who drove the process; the formation of teams around existing members of staff to increase delivery capacity rapidly; and positive, collaborative partnerships with project sponsors.

- The Combined Authority strengthened the Assurance Framework considerably over the 5-year delivery period, and delivery for the final years benefitted from a robust and consistent approach to business cases, appraisal, contracting and monitoring. There is a sense from some partners that the Assurance Framework has become too rigid and onerous and would benefit from a greater focus on proportionality.
- The Combined Authority delivered the Growth Deal alongside a major organisational change programme which saw the establishment of new Directorates and a Programme Management Office. The organisational changes boosted delivery capacity and embedded consistent management and governance processes.
- In relation to performance on core outputs the Combined Authority is forecast to exceed the target for leverage, and significantly exceed the target for homes created by March 2025. Transport schemes within the Growth Deal have contributed towards the homes target by unlocking housing developments.
- At present the Combined Authority is forecast to achieve 75% of the target for jobs created by March 2025. The current forecast includes jobs enabled by transport schemes. The current forecast under-performance on jobs is partly due to several schemes that could have created a large number of jobs not proceeding. The evaluation note that the unit cost of jobs offered in the third Growth Deal submission was considerably lower than the earlier submissions and feel that this has also played a role.

10.3 – Programme design:

- The Combined Authority's Growth Deal submissions were all underpinned a clear understanding of the economic strengths, weaknesses, opportunities and challenges in Leeds City Region.
- The Strategic Economic Plan contained clear and appropriate strategic priorities, and the Growth Deal was clearly focussed on achieving them.
- The Combined Authority had very limited time available to develop the Growth Deal submissions. This restricted the amount of development work that could be completed on individual schemes, and this appears to have had a particular bearing in the Housing and Regeneration and Enterprise Zones programmes of activity.

Recommendations

11.1 – Programme design:

- Invest in the development of pipeline projects for each policy priority as an on-going process. This will build capacity to react quickly to funding opportunities within the Combined Authority and within Local Authorities.
- Continue the current focus on bringing together policy and delivery staff when devising bids to Government. The addition of staff from the new Evaluation Team alongside staff from the Programme Management Office will further strengthen the approach, ensuring that full consideration is given to deliverability alongside how individual schemes will be monitored and evaluated.
- Adopt a consistent approach to unit costs for future programme bids. The unit cost for jobs created varied considerably across the first, second and third Growth Deal submissions.
- Continue the current focus on developing logic models when preparing bids to Government. Seek to identify gaps in logic; surface and test underlying assumptions; and determine areas of tension between objectives and outputs.
- Devise a Monitoring and Evaluation Plan for each new major programme before they commence. This provides an opportunity to determine any wider outputs that should be collected alongside those mandated by Government. It should detail how overall impact will be measured, how the counterfactual will be determined and ensure that appropriate data is collected during the delivery process.
- Commence external evaluations earlier in the delivery phase for future programmes providing opportunity for processes to be explored and refined, and for impact data to be collected during delivery.

11.2– Programme delivery:

- Develop a clear baseline position for each programme and scheme when funding is announced detailing their expenditure and output targets. Ensure there is a clear link between the overall programme targets and

those set for each individual scheme. This is particularly important when there are significant differences between the financial ask and the ultimate settlement from Government. It is important to complete this work early as it can become increasingly difficult to disentangle over time.

- Appoint an overall lead for major programmes as early as possible (in this case an overall Growth Deal Programme Manager) and ensure that each delivery team is adequately resourced. Seek to appoint a core delivery team funded through devolution funds that can be moved onto major programmes rapidly to ensure early delivery progress.
- Release development funding as early as possible for schemes that require it and continue to work closely in partnership with project sponsors to understand and overcome obstacles to successful delivery.
- Continue to use funding from Government to trial innovative approaches to major challenges and successes. This has occurred through Growth Deal delivery with innovations including novel approaches to tackling the City Region’s productivity deficit.
- Consider adopting a more proportionate approach to business cases and appraisal, with lower value and less complex schemes benefitting from lighter touch business cases, fewer steps in the assurance process and more targeted appraisal.

11.3 – Programme impact and evaluation:

- Explore the inclusion of weighted formulas or BCR threshold definitions across intervention types/priorities to clearly demonstrate what constitutes ‘Value for Money’ for the Combined Authority.
- Adopt an emphasis on seeking clarity for a ‘no Growth Deal’ counterfactual position, as opposed to a ‘no investment’ one across the business cases.
- Consistent approaches should be adopted in terms of the measurement of different categories of outputs and impacts and how these should be monetised.
- Ensure that new projects and programmes implement relevant guidance contained within the newly adopted Evaluation Strategy.

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Report to: Leeds City Region Enterprise Partnership Board (LEP Board)

Date: 21 July 2021

Subject: **Enterprise Zone Update**

Director: Melanie Corcoran, Director of Delivery

Author: Kate Thompson, Head of Economic Implementation

1 Purpose of this report

- 1.1 To provide the LEP Board with an update on Enterprise Zone activity in the first half of the calendar year.
- 1.2 For the LEP Board to consider and endorse for Combined Authority approval, a proposal regarding the Clifton Enterprise Zone in Calderdale.

2 Information

Background

- 2.1 Leeds City Region has a two-phase Enterprise Zone programme covering ten designated employment sites across West Yorkshire (Phase 1 in Leeds and nine sites in Phase 2 across Bradford, Calderdale, Kirklees and Wakefield). The Enterprise Zone programme seeks to maximise development of new commercial space within the region to support attraction of new business, expansion of existing businesses and the creation of new jobs.
- 2.2 Enterprise Zone designation initially enables a level of occupier incentives. For the Phase 2 sites, the incentives include up to 100% Business Rate Discount of up to £275,000 over a five year period. The incentives package is only applicable for new businesses entering the phase 2 Enterprise Zone sites by 31 March 2022.
- 2.3 The Combined Authority, on behalf of the LEP, receives 100% of the Business Rates generated within the Enterprise Zone sites for a period of 25 years from date of designation; i.e. up to 2042. This income can be reinvested into other core economic activity within the City Region.
- 2.4 In addition, the LEP received £20 million of Local Growth Fund (LGF) for delivery of Enterprise Zones under its Growth Deal 3 allocation from central Government. The LGF funding stream came to an end on 31 March 2021 with

outputs to be realised by March 2025 and this report details progress and success to date.

- 2.5 In August 2020 the Combined Authority secured £52.6 million from the national Getting Building Fund (GBF) to accelerate 15 projects in response to the COVID-19 pandemic. £9.07m of the total allocation was awarded to Parry Lane and Langthwaite Enterprise Zones collectively to deliver enabling and infrastructure works on site. The GBF is available until March 2022.

Progress to date

- 2.6 Programme delivery has increased significantly over the last 2 and a half years. The phase 1 Leeds Aire Valley Enterprise Zone is continuing to be successfully developed out by the private sector, where to date over 850,000 sqft of new commercial space has been completed and further units are under construction. Work has also now commenced on a 2 million sqft unit that once complete will be the third largest unit in the world.
- 2.7 Four of the nine phase 2 Enterprise Zone sites have also come forward into delivery:
- (i) Gain Lane, Bradford – work has continued on site throughout the national pandemic, in compliance with government social distancing advice for the construction industry. With investment support from the LEP, construction of two units completed in Spring 2021 (total 75,400 sqft) with Marshall’s also commencing construction of a further three units during this time period (total 130,500 sqft). Terms have been agreed with two local expanding companies for two of the units. Subject to a reserved matters planning application due for a decision in November 2021, this site will be completed by August 2022 delivering a total of 316,500sqft of commercial floorspace.
 - (ii) South Kirkby Business Park, Wakefield – Through LGF investment into the site, three speculative units totalling 45,000sqft of commercial floorspace completed three months ahead of schedule in December 2020. All three units have heads of terms agreed for a freehold disposal to secure occupiers on site and create new job opportunities within the region.
 - (iii) Moor Park, Kirklees – The unit on phase 1 was occupied by Wesco earlier this year. The company consolidated its activity from around the country on to this site and therefore has brought new jobs to the region. Works have now commenced on phase 2, with Caddick Group constructing three units totalling 91,500sqft with interest in a further 80,000sqft unit which, if agreed, would see this site complete. No public subsidy has been required in relation to this site.
 - (iv) Lindley Moor West, Kirklees - is now completely built out without the requirement for public subsidy.

Getting Building Fund

- 2.8 Parry Lane, Bradford – Full Business Case approval through the Assurance Framework was granted earlier this year to enable a programme of de-risking works to commence on site in April, funded through a blend of LGF and Getting Building Fund. The Combined Authority's Enterprise Zone team are leading this construction work with Balfour Beatty as main contractor and this is due to complete in March 2022. The site is owned by Bradford Council with whom the Combined Authority have entered into a Collaboration Agreement. A Commercial Agreement regarding future commercial construction / disposal strategy will be finalised in the coming weeks. The activity on site is already generating enquiries in relation to future potential occupiers.
- 2.9 Langthwaite, Wakefield - the Combined Authority acquired the majority freehold of the site in August 2020. Working in partnership with Wakefield Council, the Getting Building Fund is intended to enable a new access road to the site through the existing Langthwaite Business Park ready for further enabling works once future investment is secured.

Other Activity

- 2.10 Staithgate Lane, Bradford – the private sector owner has appointed agents to market the site for developer interest.
- 2.11 Lindley Moor East, Kirklees – the private sector owner has initiated pre-application discussions with the Council's planning team.

Clifton (Calderdale)

- 2.12 The Clifton Enterprise Zone at 23 hectares is the largest Enterprise Zone site within the phase 2 programme and represents a third of Calderdale Council's employment land within its emerging Local Plan. It is the only Enterprise Zone within Calderdale.
- 2.13 The Clifton site, which is in multiple private ownerships, requires significant investment to address on-site barriers in advance of a viable scheme being offered to the market for commercial development, estimated at £35.5 million. Over the last twelve months the Combined Authority have been working closely with Calderdale Council to consider how a funding package for the scheme might be facilitated.
- 2.14 As highlighted in para 2.3, as a result of the Enterprise Zone designation, all future business rates generated from the site up to March 2042 will be received by the Combined Authority as accountable body for the LEP. After other considerations and discussions with Calderdale, the Council have asked the LEP / Combined Authority to consider the foregoing of its *future* business rates income stream from the Clifton site – estimated at circa £16m in total - to enable the Council to prudentially borrow the capital required to deliver a scheme of enabling works. The Council have also submitted a Levelling Up Fund bid to central Government which, if successful, would

match-fund the LEP's investment to enable the site to come forward for early development.

- 2.15 The investment requested from the LEP supports the objectives of the Covid-19 Economic Recovery Plan for accelerated infrastructure linked to employment opportunities. The funding contribution will contribute to a wider funding package being pulled together by the Council and potentially unlock 492,868 sqft of new commercial space with the ability to generate over 1300 jobs and £214m GVA up to 2040.
- 2.16 In forwarding this recommendation to the Combined Authority, the LEP Board are asked to consider conditions of funding as detailed below, namely that retention of future business rates income generated from the Clifton Enterprise Zone by Calderdale Council (up to March 2042) is subject to:
- (i) Approval of the Clifton Enterprise Zone scheme through the Combined Authority's Assurance Framework and the Council entering into an appropriate investment agreement(s) with the Combined Authority.
 - (ii) The total future business rates income from the Clifton Enterprise Zone site to be retained by the Council in support of the scheme will be the minimum required to match fund the project after all other funding has been secured and shall only be used for the project as defined in the Full Business Case (which is pending approval).
 - (iii) The Council securing all further match-funding to deliver the scheme.
 - (iv) Evidence of a Council resolution to prudentially borrow the necessary funding in support of the scheme for which the business rates income is being sought.
 - (v) Where the Council is the landowner (including after any land acquisitions or Compulsory Purchase required to progress the scheme), the reinvestment of capital receipts due to the Council from future land sales on the Clifton site into the total funding package.
 - (vi) This is a standalone decision for the Clifton Enterprise Zone site and should not be viewed as a regional precedent for other emerging projects on Enterprise Zones or other sites in the future.

LEP Network Update

- 2.17 As detailed in para 2.2, occupier incentives for the phase 2 Enterprise Zone sites are due to expire at the end of March 2022. The LEP Network is leading work to encourage the Government to allow the tax and/or business rate benefits to companies locating on Enterprise Zones to be extended beyond the current end date. The LEP Board Chair has therefore supported the Leeds City Region Enterprise Zone programme participating in a national campaign linked to the extension of fiscal benefits for Enterprise Zones and a letter has been issued to our regional Members of Parliament seeking their support.

- 2.18 The campaign seeks an extension of Enterprise Zone Business Rates Relief because:
- (i) The extension of fiscal benefits could significantly improve COVID-19 economic recovery responses.
 - (ii) It is a relatively low cost, easily implemented COVID-19 recovery tool that is already in place and protocols agreed.
 - (iii) It will strengthen the case for potential Levelling Up Fund submissions (current and future).
 - (iv) It enables the region to deliver more of the critical infrastructure required and end users will still benefit from financial incentives.
 - (v) Provides more time to fund and progress the often long timescales for development of master planning, planning permission, design and delivery of utility infrastructure construction with small team resources.
 - (vi) It will provide more time for Enterprise Zones to build markets and attract occupiers ahead of expiry of incentive time periods.
 - (vii) Given the significant challenges with brownfield sites, a longer benefits period will help to secure change of use.
 - (viii) A small number of the sites are shovel ready and an extension will provide sufficient time to prepare more sites ready for development.
 - (ix) In practice Enterprise Zones cause minimal displacement or distortion of economic growth but attract, support and retain investment and employment in the local area.
 - (x) Enterprise Zones have a 25 year lifespan with many having approximately twenty years of Enterprise Zones status remaining and so are an excellent existing tool for economic recovery, especially as many Enterprise Zones around the country are trending as hotspots for innovation and sector specialisation.

3. Tackling the Climate Emergency Implications

- 3.1 There are no Climate Emergency Implications directly arising from this report.

4. Inclusive Growth Implications

- 4.1 There are no inclusive growth implications directly arising from this report.

5. Equality and Diversity Implications

- 5.1 There are no Equality and Diversity Implications directly arising from this report.

6. Financial Implications

6.1 As set out in the report.

7. Legal Implications

7.1 There are no legal implications directly arising from this report.

8. Staffing Implications

8.1 There are no staffing implications directly arising from this report.

9. External Consultees

9.1 Calderdale Council officers have been consulted in the drafting of this report.

10. Recommendations

10.1 That the LEP Board notes and comments on the progress made to date on the delivery of the Leeds City Region Enterprise Zone programme.

10.2 For the LEP Board to endorse for Combined Authority approval, the proposal regarding the use of future business rates for the Clifton Enterprise Zone in Calderdale as detailed in para 2.16 and the associated conditions of funding as detailed in paras 2.16(i) – 2.16(vi).

11. Background Documents

11.1 None

12. Appendices

12.1 None

Report to: Leeds City Region Enterprise Partnership Board (LEP Board)

Date: 21 July 2021

Subject: **Governance Arrangements**

Director: Angela Taylor, Director of Corporate and Commercial Services

Author(s): Julie Haigh, Senior Executive Support Officer

1. Purpose of this report

- 1.1 To receive the recommendation in relation to private sector membership of one of the Combined Authority's Committees and to recommend this to the Combined Authority.

2. Information

- 2.1 The Combined Authority currently appoints a number of Committees which advise both the Combined Authority and the LEP, with Chairs reporting directly to the LEP Board. The Committees are as follows:

- Business, Economy & Innovation Committee
- Employment and Skills Committee
- Climate, Energy & Environment Committee
- Culture, Arts & Creative Industries Committee
- Finance, Resources & Corporate Committee
- Place, Regeneration & Housing Committee
- Business Investment Panel

- 2.2 An existing private sector Member of the Business Investment Panel (BIP), Colin Glass', term of office is due to expire on 26 September 2021. It is proposed at this time that the term is extended by **one further year**, as a reflection of the contribution made to the work of the BIP and the LEP as a whole and recognising that the membership of the above Committees is currently being reviewed.

- 2.3 The LEP Board is therefore asked to receive this recommendation and recommend this to the Combined Authority at its next meeting.

3. Clean Growth Implications

- 3.1 None arising directly from this report.

4. Financial Implications

4.1 None arising directly from this report.

5. Legal Implications

5.1 None arising directly from this report.

6. Staffing Implications

6.1 None arising directly from this report.

7. External Consultees

7.1 None arising directly from this report.

8. Recommendations

8.1 The LEP Board is asked to:

- note the contents of this report,
- consider the recommendation in relation to the extension of the term of office of private sector member Colin Glass by one further year to 26 September 2022,
- propose this to the Combined Authority at their next meeting.

9. Background Documents

9.1 [HM Government \(2018\), *Strengthened Local Enterprise Partnerships*](#)

10. Appendices

10.1 None.



Report to: Leeds City Region Enterprise Partnership Board (LEP Board)

Date: 21 July 2021

Subject: **COVID-19 and Economic Recovery**

Director: Brian Archer, Director of Economic Services

Author(s): Alex Clarke, Business Growth and Resilience Policy Manager

1. Purpose of this report

- 1.1 To provide the LEP Board with an update on developments around the COVID-19 crisis, including the delivery of products and services in response.

2. Information

- 2.1 Since the last LEP Board meeting, the Government has confirmed its plan to move to the fourth stage of the roadmap out of lockdown on 19 July. This would mark the end of many of the restrictions that have been in place in Leeds City Region during the pandemic, some since March 2020. The restrictions have been replaced with new guidance encouraging businesses and the public to continue to exercise caution and setting certain expectations. For example, while the requirement to wear face coverings will be lifted, they will still be expected to be worn in crowded areas such as public transport.
- 2.2 Throughout this time, the LEP and the five of West Yorkshire local authorities, have continued to support residents and businesses in Leeds City Region, and the following sections outline some of the support available and the progress made, before turning to issues of economic recovery and the refreshing of the West Yorkshire Economic Recovery Plan.

Business Support and Engagement

- 2.3 This section outlines the progress made on delivering that support since the last LEP Board meeting. The support available brings together both nationally and locally funded projects, ensuring comprehensive support for businesses.

| Project | Funding | Businesses Supported | Delivery Partners |
|---|---------|----------------------|--------------------------|
| Local Authority Grants, including Restart Grants (since Nov 20) | £350m | 120,000 payments | Local Authorities (lead) |

| Project | Funding | Businesses Supported | Delivery Partners |
|---|----------------|-----------------------------|---|
| Additional Restrictions Grant (since Nov 20) | £35m | 17,000 payments | Local Authorities (lead) |
| COVID-19 Recovery Grants (ERDF & LGF) | £2.8m | 1114 | LEP-commissioned Umi Commercial |
| Digital Resilience Vouchers (up to £5,000) | £1.06m | 400 | LEP & Leeds City Council |
| Peer Learning Project | £90,000 | 65 | LEP-commissioned University of Leeds Business School |
| Small Business Membership Scheme (access to legal, HR, financial and wellbeing support) | £300,000 | 1350 | LEP-commissioned W&NY Chamber, Mid-Yorkshire Chamber, FSB |
| Cyber Security Support Scheme | £100,000 | 160 | LEP-Commissioned North East Business Resilience Centre |
| Business Resilience Webinars | £15,000 | 180 | LEP-commissioned Biskit |

Employment and Skills Support

- 2.4 The Combined Authority and LEP continues to support individuals to better equip them in the labour market as part of our economic recovery activity, including through the £13.5m strategic employment and skills package agreed by the Combined Authority on 27 November 2020. The following outlines progress on the use of additional funding to increase the existing Employment Hub and Reboot programmes.
- 2.5 Following the re-purposing of the ESF funded Employment Hub, delivered in partnership with Local Authorities, an extension has been funded through gainshare to support those affected by the pandemic. Known as Employment Hub 2, it will run in parallel with the ESF funded Employment Hub. As of 1 April 2021 (Q1), the original Hub has engaged 4,199 15-24 year-old participants against a profile of 5,137 (82%). Of these:
- 1,323 participants were from a black, Asian or minority ethnic background, against a profile of 604 (219%)
 - 844 participants had disabilities against a target of 474 (178%)
 - 1,320 participants had no basic skills qualifications against a target of 1124 (117%)
 - Of the participants starting the programme, 759 have been supported with finding education/ training, employment, or self-employment against a target of 1,918 (40%)
- 2.6 Contracts for delivery of Employment Hub 2 are currently with Local Authority delivery partners for their approval and sign off, following which the service will go live with the aim of supporting a further 5500 claimants and non-claimants

into retraining, reskilling and employment. Five Local Authorities (excluding York) are involved in the delivery of Employment Hub 2 and the provision will work in parallel with our existing programme. Delivery is anticipated to start from August 2021.

- 2.7 Employment Hub 2 will provide additional employment support activity for all those who have been furloughed, recently made unemployed and seeking to progress in their current employment. Activity will target vulnerable groups including BAME, women, over-50s, 15–24-year-olds and those with a disability.
- 2.8 On Reboot, a tender for adult training is currently live and will form part of an adult skills framework. This will create a responsive adult training offer that focusses on the priority sectors for employment growth including digital, construction, engineering, the green economy and health and social care aligning to the Economic Recovery Plan and SEF Employment and Skills priorities. Delivery will begin late summer 2021 and continue until April 2023.
- 2.9 Adult retraining activity will similarly target those recently unemployed or furloughed staff. In addition, the framework will target support to females, over 50s, BAME and those with a disability.
- 2.10 Following completion of procurement activities, employers will be central to the design of specific training programmes so that they align to labour market needs prompted by economic recovery.

Economic Recovery Plan Development and Implementation

- 2.11 As reported previously, the longer-term planning for economic recovery for West Yorkshire is being overseen by a West Yorkshire Economic Recovery Board¹, which is a working group of the Combined Authority and brings together the West Yorkshire Mayor, five West Yorkshire Leaders and LEP Chair with partners from the private sector, trade unions, business representative organisations, public bodies and the third sector, to develop robust plans for the region's recovery and to help build an inclusive and sustainable economy for the future.
- 2.12 At the June meeting of the Economic Recovery Board, it was proposed that the Economic Recovery Plan should be refreshed to coincide with the upcoming changes in restrictions and in particular ahead of the end of the furlough scheme. The Board discussed also how the Economic Recovery Plan could be aligned specifically to support delivery of the West Yorkshire Mayoral Pledges where these contribute to economic recovery.
- 2.13 The West Yorkshire Combined Authority will consider an updated plan at their September meeting, and a further report brought to the LEP Board. Key proposals for the revision are:

¹ Further details on the full membership and terms of reference: <https://www.westyorks-ca.gov.uk/erb>

- Producing a new central economic forecast to underpin the plan, outlining key areas of sensitivity to that forecast including on employment, sectoral performance, further restrictions
- Putting the Mayoral Pledges at the heart of the economic recovery narrative and proposed interventions
- Focussing particularly on the work that will be delivered regionally to implement the plan, including where funding has already been committed by the Combined Authority or partners
- Have a smaller, targeted focus on areas where Government co-investment will be required, particularly on infrastructure, but to have this clearly linked to support for local jobs and skills.

3. Tackling the Climate Emergency Implications

- 3.1 Clean Growth will continue to be supported through the products delivered in response to COVID-19 and is at the heart of the Economic Recovery Plan as an overarching goal.
- 3.2 Businesses will continue to be supported to apply innovation and digital technologies to adapt their products and services to meet current and future demand and reduce their carbon emissions.

4. Inclusive Growth Implications

- 4.1 Inclusive Growth is embedded as an overarching goal in the Economic Recovery Plan and will continue to be central to the revised plan.
- 4.2 As part of the West Yorkshire Inclusive Growth framework, any businesses that receive grants from the above products would be required to contribute to Inclusive Growth actions and outcomes via their funding agreements.

5. Equality and Diversity Implications

- 5.1 To ensure a focus on inclusive growth, wherever relevant, programmes will monitor delivery to under-represented groups to ensure everyone is able to access the appropriate support.

6. Financial Implications

- 6.1 There are no financial implications directly arising from this report. However, following the March 2021 Budget where no further funding was allocated for local COVID-19 recovery plans, further delivery implementation of the West Yorkshire Economic Recovery Plan will require new sources of funding.

7. Legal Implications

- 7.1 There are no legal implications directly arising from this report.

8. Staffing Implications

8.1 None arising directly from this report.

9. External Consultees

9.1 No specific or official external consultations have been undertaken in relation to this report. However, it has been informed by ongoing dialogue and consultation with LEP Panels and wide range of partners, including local authorities, the West Yorkshire Economic Recovery Board, universities and colleges, business representative and membership bodies, and direct with some individual businesses.

10. Recommendations

10.1 That the LEP Board notes the updates in relation to COVID-19 and comments on the proposed approach to a new version of the Economic Recovery Plan (see paragraph 2.13).

11. Background Documents

11.1 West Yorkshire Economic Recovery Plan (refreshed March 2021):
<https://westyorkshire.moderngov.co.uk/documents/s18944/Item%205%20-%20Appendix%201.pdf>

12. Appendices

12.1 None.

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Report to: Leeds City Region Enterprise Partnership Board (LEP Board)

Date: 21 July 2021

Subject: **Economic Reporting**

Director: Alan Reiss, Director of Strategy, Communications and Policing

Author: James Hopton, Economic & Transport Analysis Manager

1. Purpose of this report

- 1.1 To provide an update on the latest economic and business intelligence for the Board, and to update the Board on the latest activity and intelligence around understanding the impact of COVID-19 and EU Exit.

2. Information

- 2.1 Activity in West Yorkshire's town and city centres has reached levels comparable to summer 2020 in recent weeks, according to data from Geolytix's Retail Recovery Index. Activity in the main urban centres peaked in late May / early June as restrictions eased and all though it has dipped slightly from there it remains higher than at almost any point since the start of the pandemic. Huddersfield has seen activity at 50% above its pre-pandemic baseline, whilst Hebden Bridge, Ilkley and Wetherby also exceeded their baselines during June.
- 2.2 Data from the Office for National Statistics' (ONS) Business Insights & Conditions Survey (BICS) suggests levels of economic activity nationally were higher in June than at any point in the pandemic, with 88% of businesses actively trading in late June and 64% of people in their usual workplace. Whilst comparable data for West Yorkshire isn't available for the same time period, the available data does suggest West Yorkshire has closely followed the national trajectory on these indicators.
- 2.3 As economic activity has increased, the number of jobs furloughed on the Job Retention Scheme has fallen. 72,000 jobs were furloughed in West Yorkshire at the end of May, according to data from HMRC. This is the lowest level in the Job Retention Scheme's existence, and is 76% lower than its peak of 304,000 in June 2020. It is down from 103,000 the previous month. However, 8% of eligible jobs were still on furlough at the end of May in West Yorkshire, although more recent survey data from ONS suggests it may have fallen to 6% nationally during June.

- 2.4 The number of job vacancies being posted online has fallen slightly in recent weeks, and was down 4% in the week ending June 26th, according to data from Labour Insight. It remains above pre-pandemic levels however, and has done so for nine consecutive weeks.
- 2.5 Alongside this, the count of out of work claimants for May 2021 show a decline of 4% or 4,220 for West Yorkshire. The current West Yorkshire claimant count of 103,845 is still 84% higher (+47,370) than its pre-crisis level (in February 2020). All local authorities in West Yorkshire saw declines of 3-5% in their counts. West Yorkshire's claimant rate (claimants as % of working age population) fell from 7.4% to 7.1% between April and May compared with the national average of 6.1% for May. At local authority level current rates range from 5.8% in Wakefield to 9.3% in Bradford.
- 2.6 The latest data on business liquidations and dissolutions suggests a largely stable picture in West Yorkshire, with around 200 liquidations/dissolutions per week in the most recent four week period, below the 328 averaged in the first quarter of 2020 prior to the pandemic. Meanwhile, business formations are slightly up on previous years, at just over 11,000 in the first half of 2021 compared to between 9,500 and 10,500 in recent years, according to data from Beauhurst.
- 2.7 The latest Quarterly Economic Survey (QES) with the Chambers of Commerce shows a strong rebound in activity in Q2 2021, particularly for domestic activity. Both consumer facing businesses and their business-to-business counterparts reported strong growth, which was also evident across manufacturing and construction. This is feeding through into higher businesses confidence as the economy reopens, with businesses recruiting and investing in greater proportions.
- 2.8 Export activity remains subdued however, though there were tentative signs of stronger order books for future quarters. As activity strengthens, a number of factors are leading to cost pressures for businesses according to QES. Some of these are related to the pandemic, though the UK's exit from the EU also appears to be a factor with higher shipping costs, rising material and component prices and escalating premises costs all contributing.
- 2.9 The QES also asked questions about businesses' plans for returning to the workplace. As might be expected, a majority of manufacturers expect all or most of their staff to be on site in future. But among service sector companies, only a quarter expect a return to 100% of staff in the office full time. Half expect to adopt a hybrid model, and three quarters of these expect staff in only two or three days a week.
- 2.10 The above reflects the fact that economic conditions have improved as restrictions have eased, but there remain substantial challenges in the recovery. This is particularly true as some of the support measures in place begin to unwind, such as the Job Retention Scheme, which eases from July, with 72,000 still on the scheme in West Yorkshire.

3. Tackling the Climate Emergency Implications

3.1 There are no tackling the climate emergency implications directly arising from this report.

4. Inclusive Growth Implications

4.1 The number of people claiming out of work benefits in West Yorkshire remains substantially higher than prior to the pandemic and the number of young people claiming out of work benefits is double the level seen at the start of 2020. Although furlough use is falling the number on furlough remains significant. Getting people reskilled and back into work are key objectives set out in the West Yorkshire Economic Recovery plan.

5. Equality and Diversity Implications

5.1 The pandemic continues to have a disproportionately negative effect on people on low incomes and from Black, Asian and Minority Ethnic backgrounds. Employment rates remain lower among many minority groups, as was the case prior to the pandemic.

6. Financial Implications

6.1 There are no financial implications directly arising from this report.

7. Legal Implications

7.1 There are no legal implications directly arising from this report.

8. Staffing Implications

8.1 There are no staffing implications directly arising from this report.

9. External Consultees

9.1 No external consultations have been undertaken.

10. Recommendations

10.1 The Board are asked to note the latest intelligence around the economic impacts of COVID-19 and EU Exit and consider how this relates to their work and future work plans.

11. Background Documents

11.1 None.

12. Appendices

12.1 Appendix 1: Leeds City Region COVID-19 Insights Report

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COVID-19 Fortnightly Insights Report

Research & Intelligence
9th July 2021

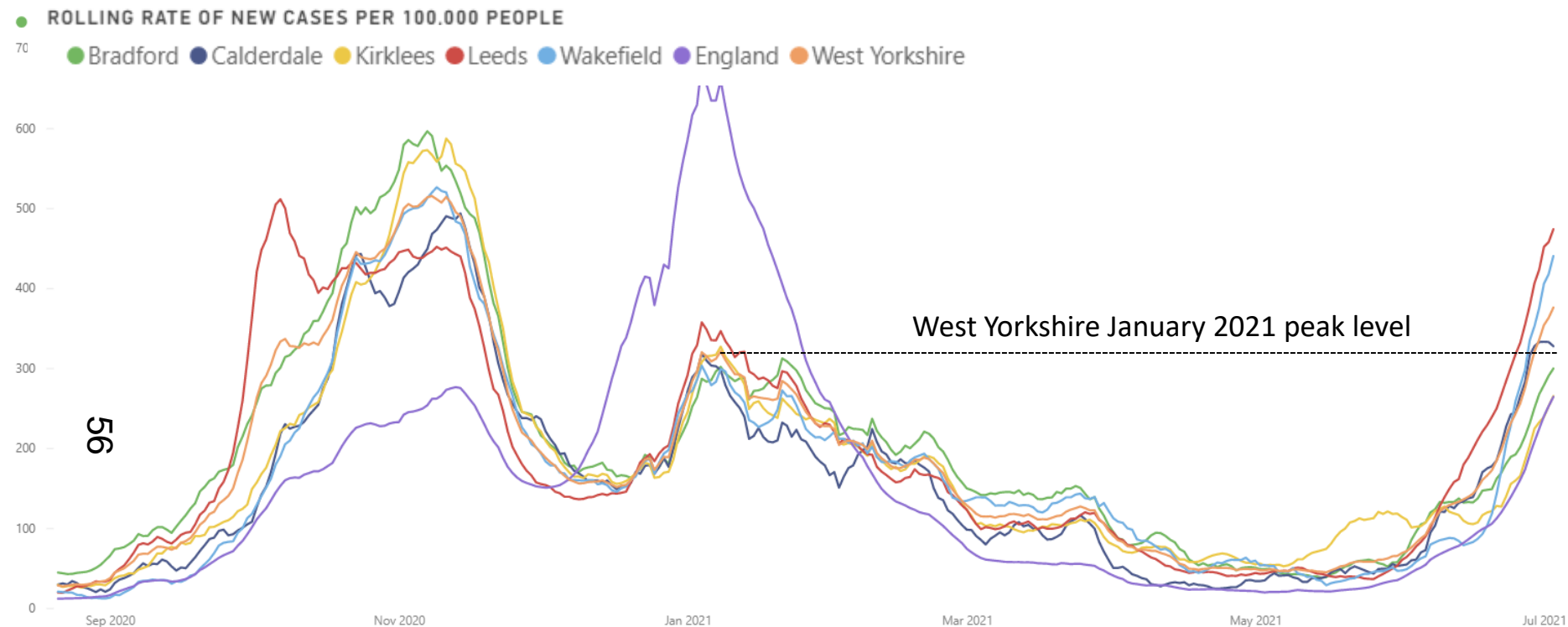
Executive Summary – Economic Impact

- Vacancies advertised online in West Yorkshire increased by 17% in the week to 3rd July, taking it to its highest level since the pandemic began.
- Official data from HMRC shows that furlough use fell to 8% in May in West Yorkshire, and more recent data from the Office for National Statistics (ONS) suggests a further fall in furlough use nationally to 6% in late June. The same ONS survey suggests 64% of workers are now in their usual workplace – higher than at any point in the pandemic.
- The Quarterly Economic Survey (QES) with the Chambers of Commerce in Leeds City Region shows a rebound in business confidence in Q2 driven by strong domestic sales. Businesses face significant cost pressures however which are likely to lead to price rises.
- There remain significant challenges, however. The HMRC furlough data shows 72,000 jobs still furloughed in May in West Yorkshire – with particular concentrations in hospitality, arts and entertainment.
- Business liquidations have increased by 20% in West Yorkshire after a period of recent stability.
- Town centre activity has levelled off after a peak in early June, and the QES suggests a majority of businesses anticipate staff will continue to work from home to some degree in the future.

Executive Summary – Transport Impact

- Nationally, motor vehicle use over recent weeks remained mostly stable, with weekday values near baseline levels and weekend peaks appearing to decline. Bus use shows a recent slight decline while rail shows a notable drop (but the most recent week of rail data is subject to revision), with similar trends occurring locally.
- In May weekend footfall in Leeds City Centre recovered to 2019 levels, while weekday footfall recovered less quickly, reaching 61% of pre-pandemic levels.
- Levels of walking / running (recorded via Strava app) have fallen following the surge in the height of lockdown at the start of 2021, but remain higher than 2019.
- The headlines from the latest [COVID-19 Transport Recovery Survey results](#) include:
 - Falling concern about using public transport overall
 - Tentative signs of a transition back towards pre-pandemic usage for some modes although significant differences remain, some of which are likely to be permanent
 - Growth in the number of people walking or running for a range of journey purposes the results indicate these changes are likely to be sustained in the future.
 - Home working sentiments remain positive with the expectation of more home-working long-term (relative to pre-pandemic)
 - In the long term, a 17% reduction in commuting trips –relative to pre-pandemic– is expected, a drop that is significantly higher (29%) among rail commuters.
 - A substantial reduction in the 5-day a week commute in the long term is anticipated, with more people commuting between 1-3 days a week.

Virus prevalence – West Yorkshire trend



As of the 3rd July 2021, the 7-day moving average **West Yorkshire COVID-19 rate was 375.7 per 100k, exceeding the January 2021 peak.** There were 8,762 new cases recorded in West Yorkshire in the week to the 3rd July, an increase of 47% compared to the week before. In the same period, the rate in Yorkshire and the Humber increased by 69% to 333.2 per 100k and the rate in England increased by 65% to 263.9 per 100k.

Source: COVID-19 PHE data portal. Note there is a lag in the very latest data PHE COVID-19 data to account for all test results to be processed and recorded.

Virus prevalence – West Yorkshire

Table shows the most recent COVID-19 case data from Public Health England's (PHE) secure data portal. Note due to reporting delays for comparison between Local Authorities the most recent 5 days are excluded from the calculations of rates and moving averages.

West Yorkshire COVID-19 Dashboard

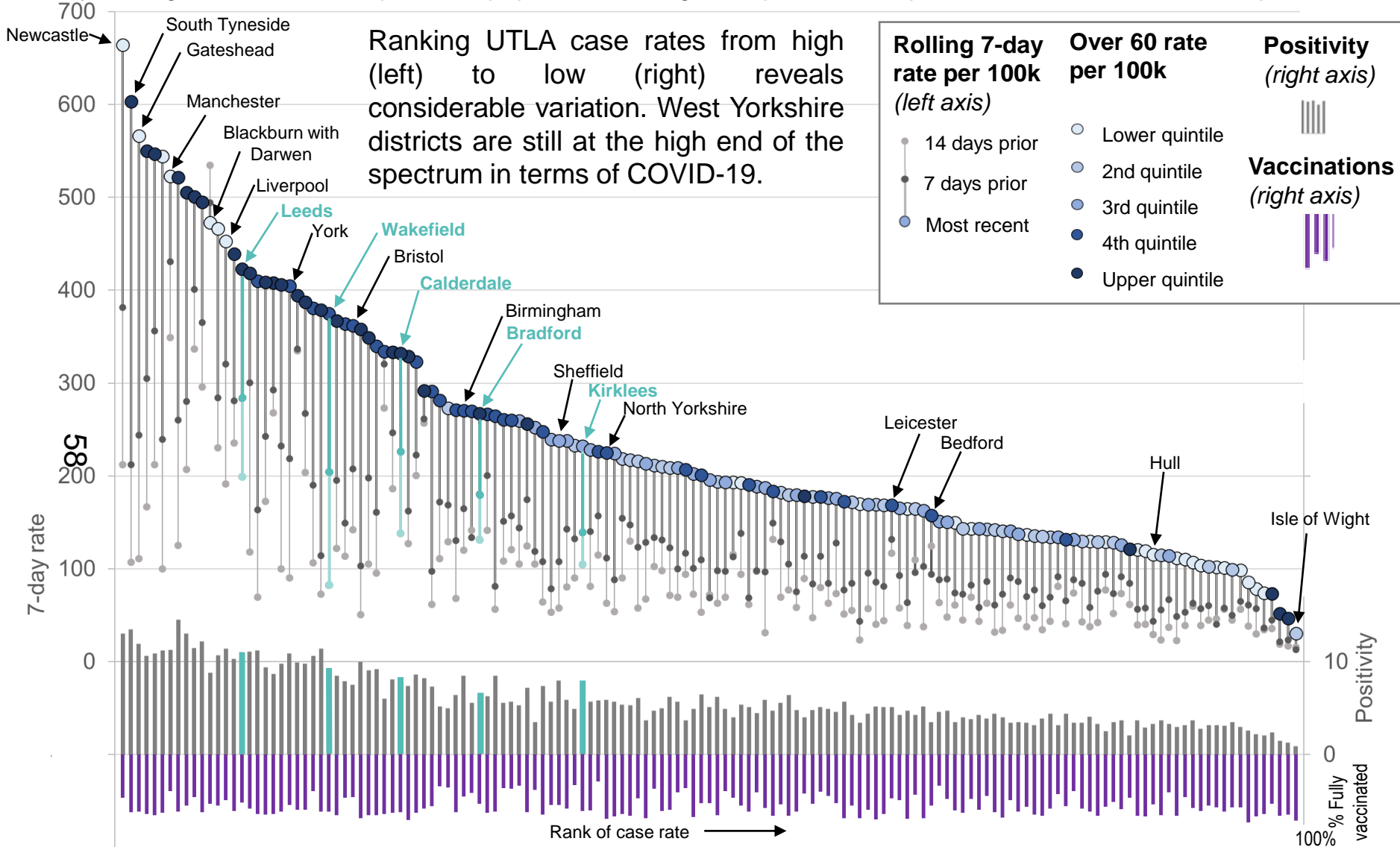
Case rate data up to:
03/07/2021

| District | UTLA rank | Current case rate per 100,000 population | Percentage change in rate from last week | Number of new cases in the last 7 days | Total number of cases to date | Total number of cases per 100,000 population | Total number of deaths to date | Crude death rate per 100,000 population |
|-----------------------|-----------|--|--|--|-------------------------------|--|--------------------------------|---|
| 57 Bradford | 50 | 299.4 | ↑ 49 | 1616 | 56326 | 10435 | 1097 | 203 |
| Calderdale | 41 | 327.3 | ↑ 24 | 692 | 17331 | 8196 | 312 | 148 |
| Kirklees | 61 | 264.9 | ↑ 60 | 1165 | 39942 | 9082 | 811 | 184 |
| Leeds | 18 | 473.6 | ↑ 43 | 3756 | 76378 | 9630 | 1335 | 168 |
| Wakefield | 23 | 440.1 | ↑ 58 | 1533 | 30787 | 8839 | 770 | 221 |
| West Yorkshire | | 375.7 | ↑ 47 | 8762 | 220764 | 9515 | 4325 | 186 |
| England | | 263.9 | ↑ 65 | 148555 | 4362481 | 7750 | 112858 | 201 |

Cases: Number of people with a positive COVID-19 virus test (either lab-reported or rapid lateral flow test), reported by the specimen date
Deaths: Total number of people who had a positive test result for COVID-19 and died within 28 days of the first positive test, reported by the date of death
Crude death rate: total deaths per population. This does not take account of variation caused by different population age structures

COVID-19 Rates for Upper Tier Local Authorities (UTLAs)

7-day average COVID-19 rate per 100k population, change compared to the previous week, over 60 rate & positivity

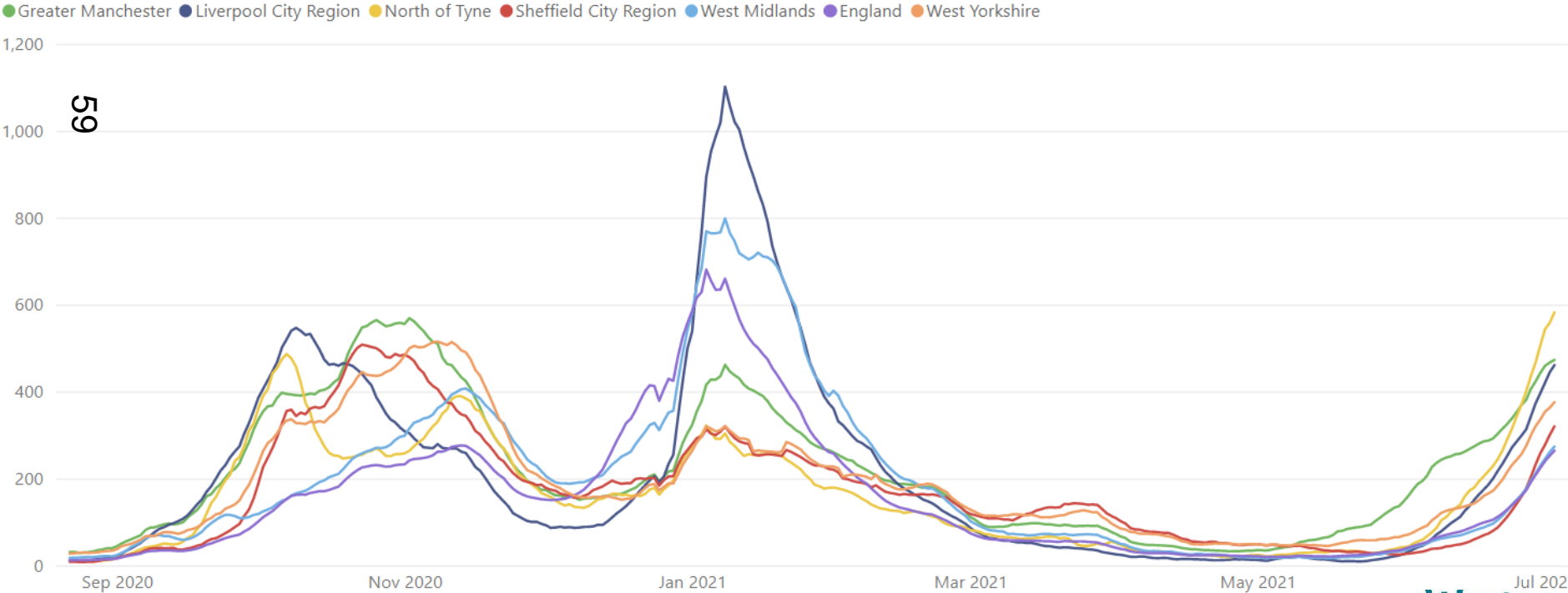


Blue points show latest COVID-19 case rate per 100k across UTLAs as of the 30th June (left Y-axis). Vertical bars connected to these points denote rate last week (dark grey) and the week before (light grey). Point colour denotes the COVID-19 rate per 100k in the over 60s. Grey bars at the bottom denote positivity (%) up to the 30th June (right Y-axis). Purple bars at the bottom denote the percentage of adults who are fully vaccinated up to 4th July (right axis). Interactive, alternative version here: [COVID-19 West Yorkshire Dashboard - Power BI](#)

Cases continuing to increase in MCAs

North of Tyne, Greater Manchester and West Yorkshire now have higher case rates than during the January peak. In comparison MCAs, in the week to the 3rd July, case rates increased most in Sheffield City Region (by 102%), and case rates are currently highest in North of Tyne (582 per 100k), Greater Manchester (472 per 100k) and Liverpool City Region (460 per 100k).

Rolling Rate of new cases per 100,000 people



Source: HMG / PHE Coronavirus in the UK data



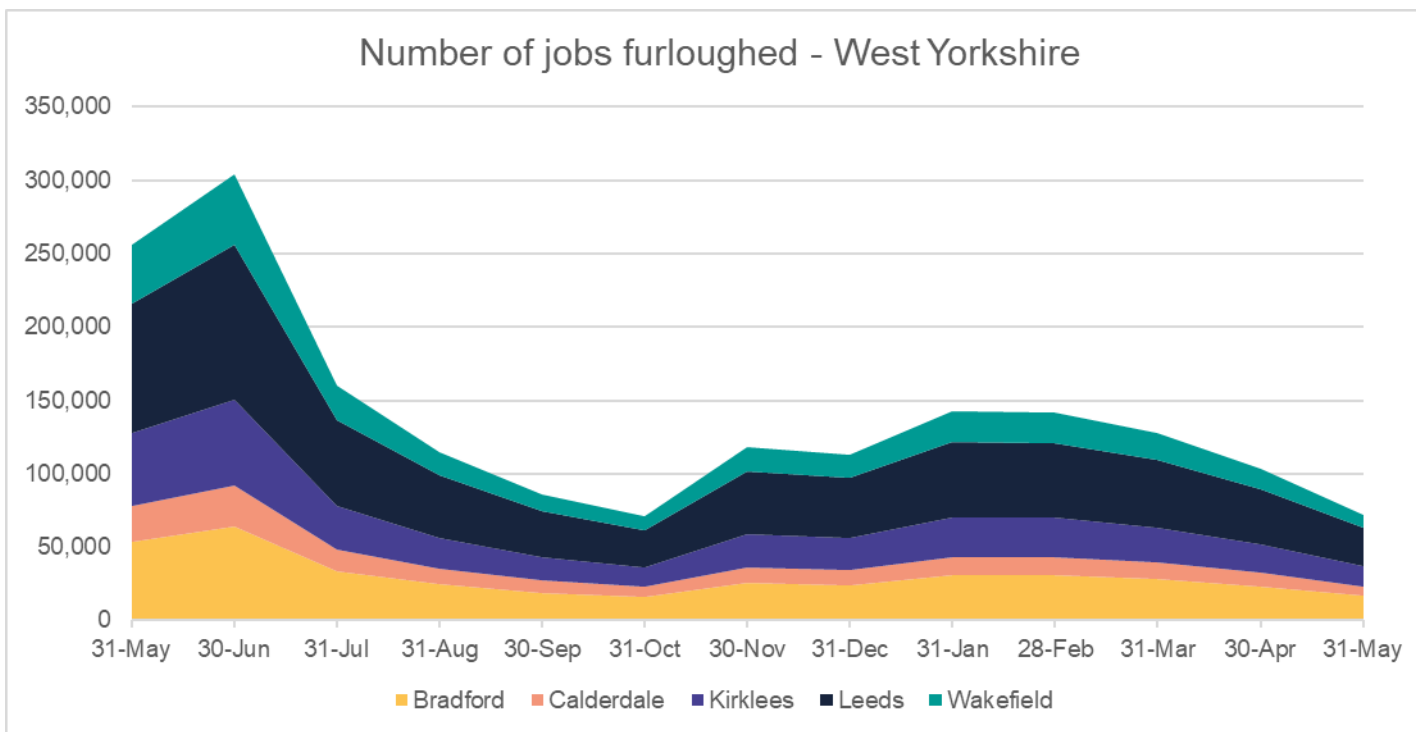
Economic Insights



West Yorkshire furlough use in May at lowest level since scheme began

72,000 jobs were furloughed in West Yorkshire at the end of May, according to data from HMRC. This is the lowest level in the Job Retention Scheme's existence, and is 76% lower than its peak of 304,000 in June 2020. It is down from 103,000 the previous month. 8% of eligible jobs were still on furlough at the end of May in West Yorkshire, in line with the figure for England and for comparator areas such as Greater Manchester. The furlough rate is similarly consistent across West Yorkshire local authorities, though it is slightly lower in Wakefield at 6%.

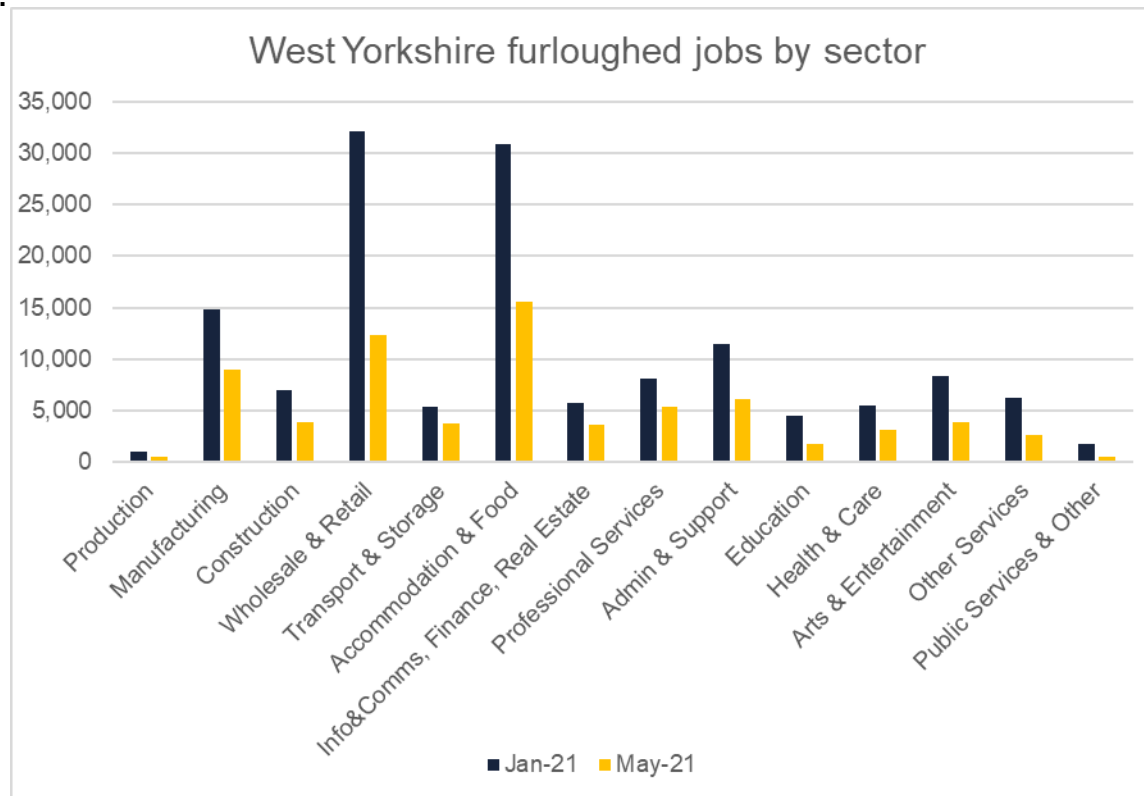
61



Furlough use falls across sectors, still disproportionately high in arts & hospitality

All sectors in West Yorkshire have seen furlough use fall substantially from its recent peak in January. The wholesale & retail sector has seen the biggest fall, down by 19,800 (62%) since January. The sector still had 12,300 jobs on furlough in May, the second highest total. This largely reflects the scale of the sector however – it accounts for 17% of furloughed jobs and 15% of total jobs. Despite a 50% fall, the accommodation & food sector still had most jobs furloughed at the end of May – 15,600, 21.7% of furloughed jobs, far higher than its 5.6% share of total employment. The arts & entertainment sector is also still over represented despite a 54% fall, with 3,800 jobs still on furlough – 5.3% of the total, more than double its 2.2% employment share.

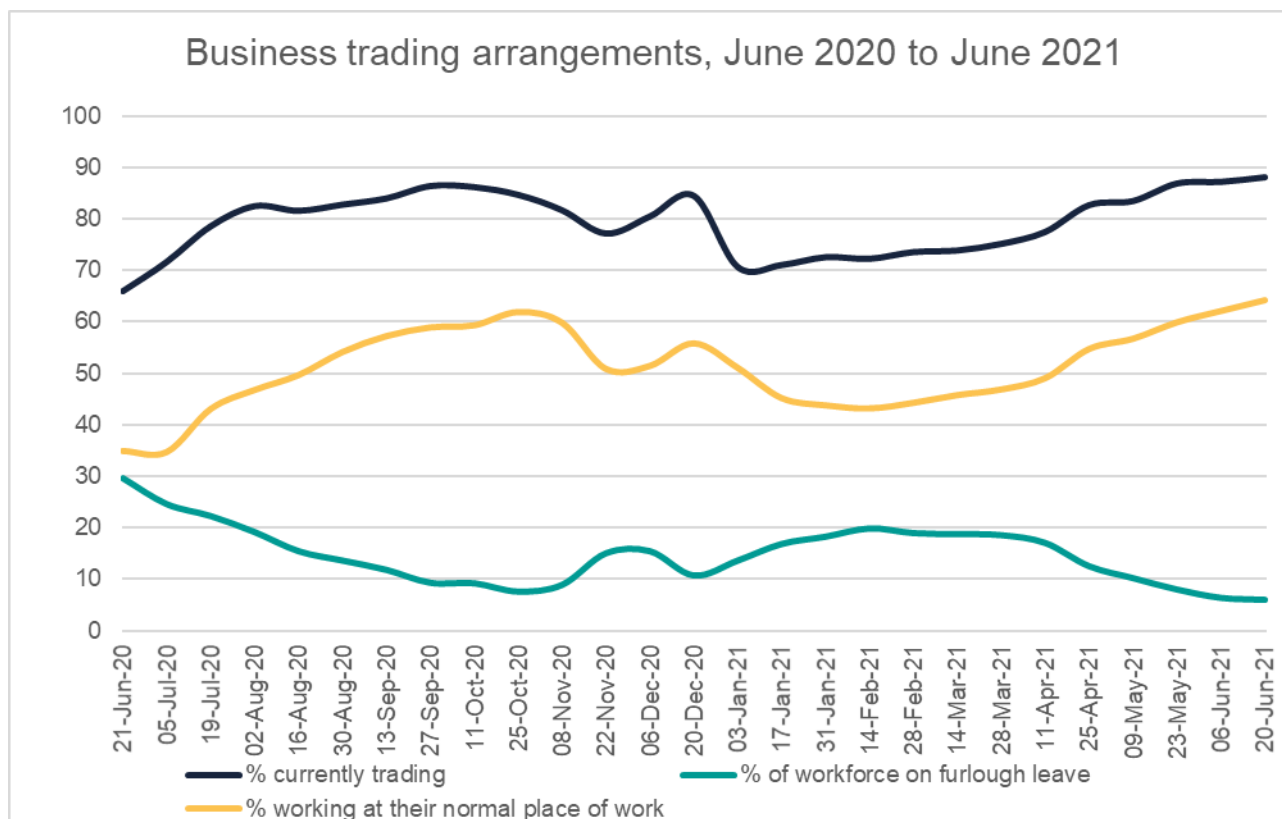
62



Further slight increase in economic conditions in late June

There were further slight increases in trading activity in late June according to the latest ONS Business Insights and Conditions Survey (BICS). The proportion of businesses currently trading increased from 87% to 88%, and furlough use dropped from 6.5% to 6%. The proportion of people in their usual workplace increased to 64%, up 2%. These increases reflect slight improvement on a fortnight earlier, which itself was the highest point since comparable data began in June 2020.

69



*Source: ONS Business Insights and Conditions Survey

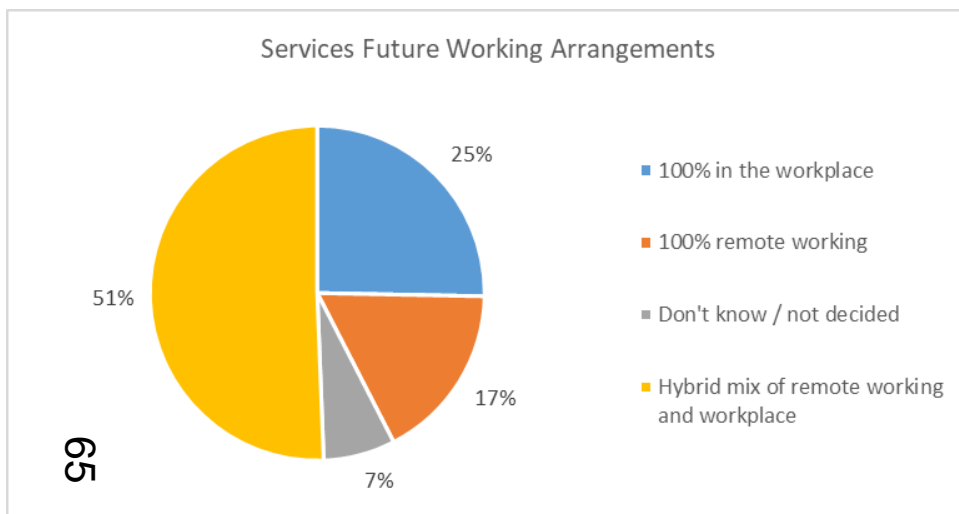
Chambers' QES: Domestic recovery strengthening, but significant cost pressures

The Chambers of Commerce Quarterly Economic Survey for Q2 2021 generally shows a recovery in economic activity, particularly among domestic sales, as lockdown has eased. This appears to be feeding through into higher confidence, and positive impacts on employment and recruitment, though some report skills shortages. Businesses report significant cost pressures, however. Manufacturers in particular are reporting significant challenges securing components, raw materials and construction products, with further cost pressures being driven by rising shipping costs. This is feeding through into higher prices, with expectations of price increases at its highest level in this survey's 32 year history.

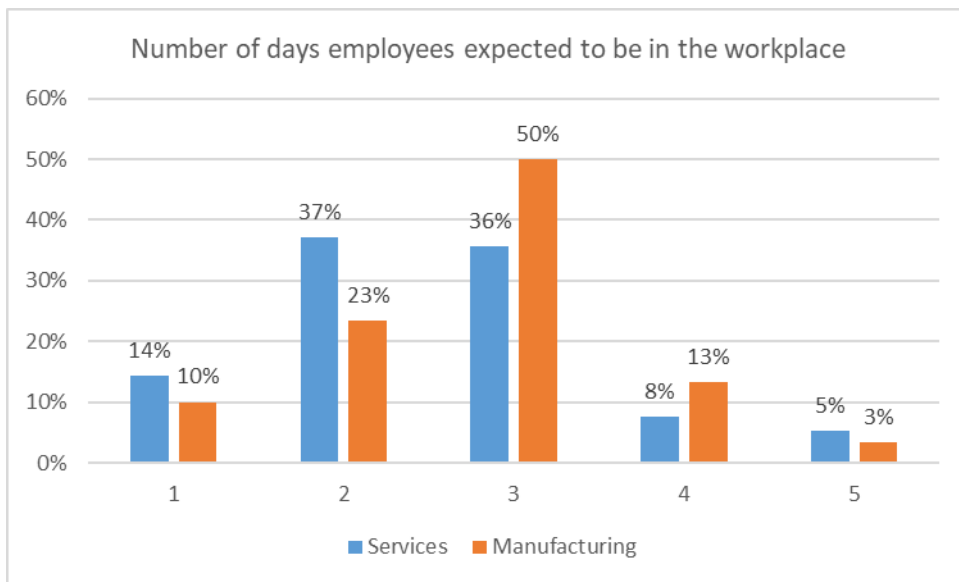


Source: Chambers of Commerce Quarterly Economic Survey, Q2 2021

Chambers' QES: Most businesses not going back to 5 days a week in the office



- The QES also asked questions about businesses' plans for returning to the workplace. As might be expected, a majority of manufacturers expect all or most of their staff to be on site in future.
- But among service sector companies, only a quarter expect a 100% return and 17% say they will be 100% remote working (though many of these are microbusinesses with 1-2 staff).



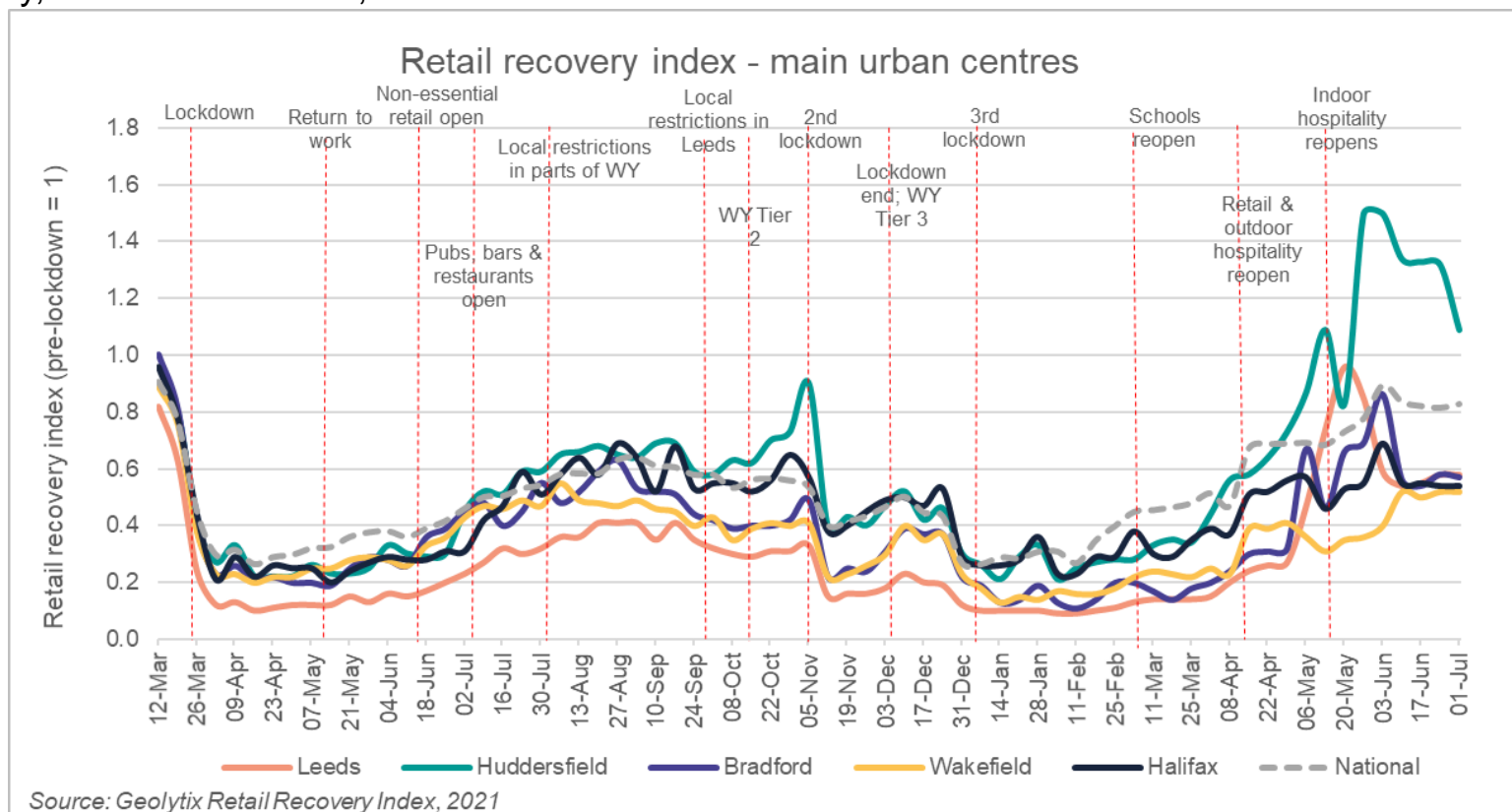
- Half of service sector companies expect to adopt a hybrid model – a mix of office and home working - and three quarters of these expect staff in only two or three days a week.

Source: Chambers of Commerce Quarterly Economic Survey, Q2 2021

Town and city centre activity stabilises below recent peak

Activity in four of West Yorkshire's five main urban centres remained stable in the week to July 1st, according to Geolytix's retail recovery index. The exception was Huddersfield where activity dipped from 32% above its pre-pandemic baseline to 9% above. The other centres saw little change in the past week, and are all between 52% (Wakefield) and 58% (Leeds) of their respective baselines. The picture is similarly stable nationally, at 83% of baseline, and in West Yorkshire's smaller centres.

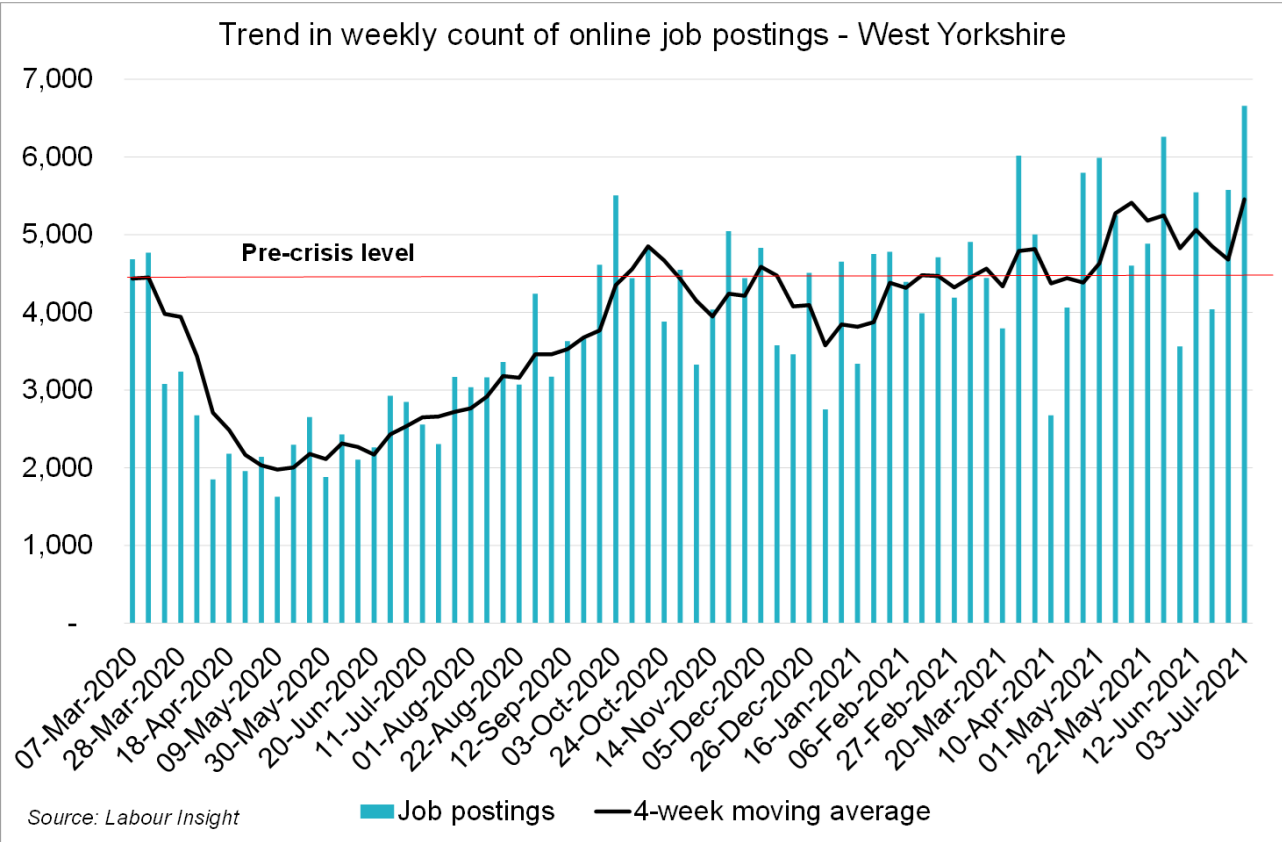
99



Big rise in the vacancy count

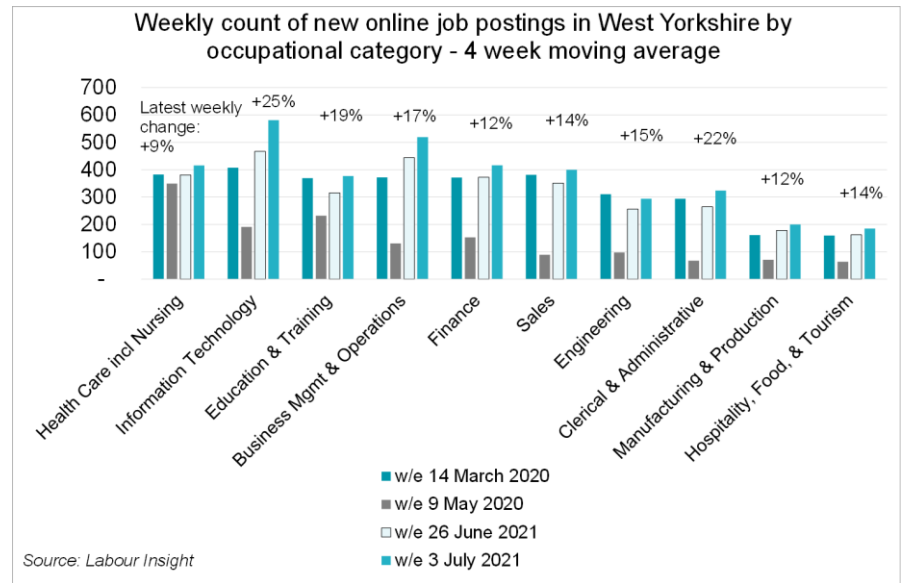
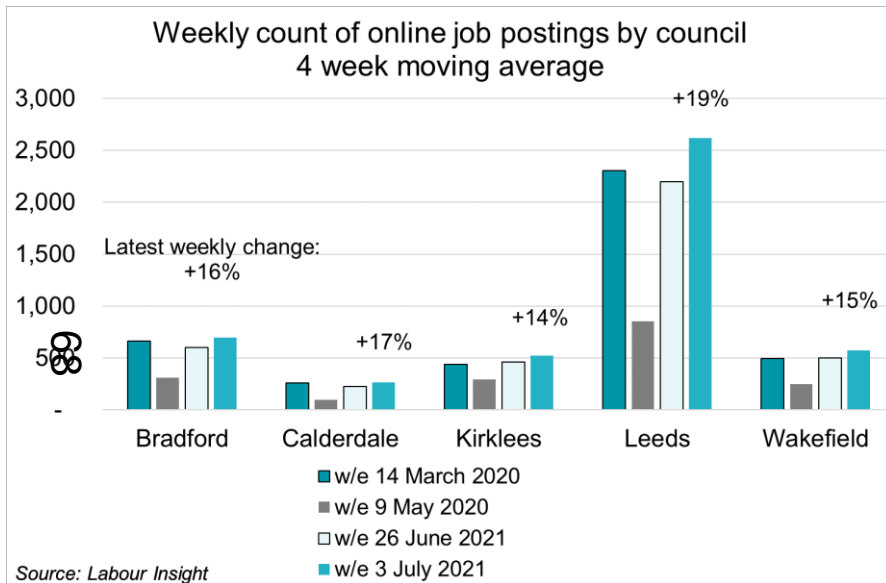
The number of vacancies for jobs in West Yorkshire posted online during week ending 3 July grew by 17% compared with the previous week, based on a 4-week moving average (national average growth: also 17%). The unadjusted weekly count was the highest since the pandemic began, although this in the context of considerable volatility in recent weeks. The moving average has now been above its pre-crisis level (week ending March 14 2020) for 11 straight weeks, pointing towards a sustained recovery in the labour market.

67



Double-digit percentage increases in job postings for all local authorities

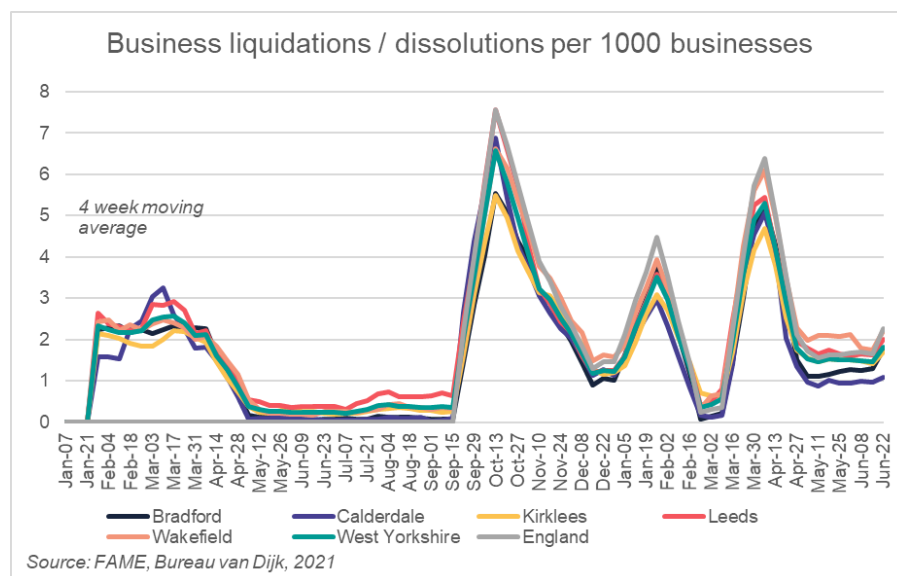
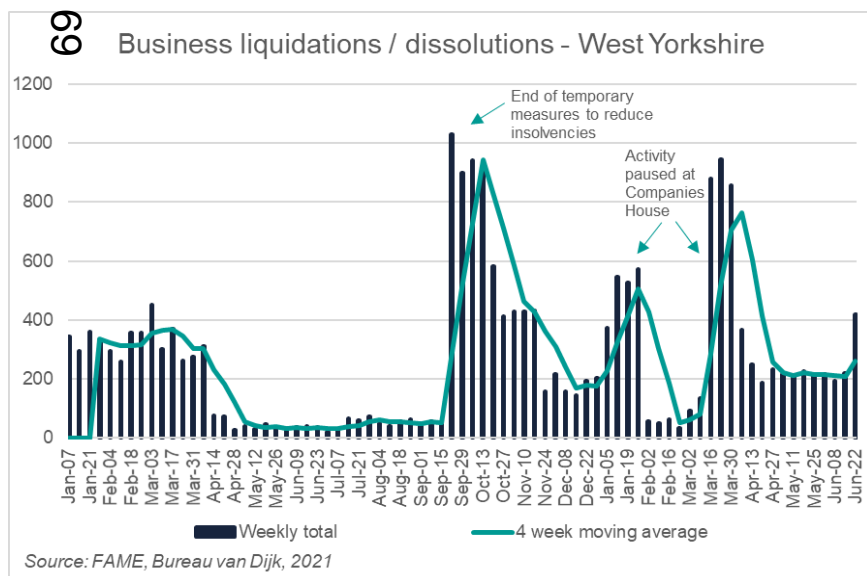
All local authority areas saw a substantial increase in job postings in the latest week, based on the moving average, ranging from 15% in Wakefield to 19% in Leeds. All local authorities registered vacancy counts above their pre-crisis levels in the latest week, with Kirklees, Leeds and Wakefield substantially higher.



All occupations, except Health Care recorded an increase of more than 10% in their postings count for the latest week, based on a 4-week moving average. All categories except Engineering have at least returned to their pre-crisis level and some are significantly higher, including Information Technology and Business Management and Operations.

Business liquidations increase in mid-June

There were 262 business liquidations in West Yorkshire up to the week ending 22nd June, based on a four week moving average, according to data from Bureau van Dijk's Fame database. This is up 21 % from the preceding four week period and was driven by a single week increase to 418 liquidations between 16-22 June, compared to 219 the preceding week. The sector breakdown of liquidations remains similar to in recent weeks, suggesting the increase is not due to sector specific issues. There has been an 40% increase in the national four week moving average over the same period. At local authority level, the latest four week moving average is up 45% in Bradford but up just 7% in Wakefield. Most West Yorkshire local authorities have seen around 2 liquidations per 1,000 businesses in the week to 22nd June though it is lower in Calderdale (1.1).

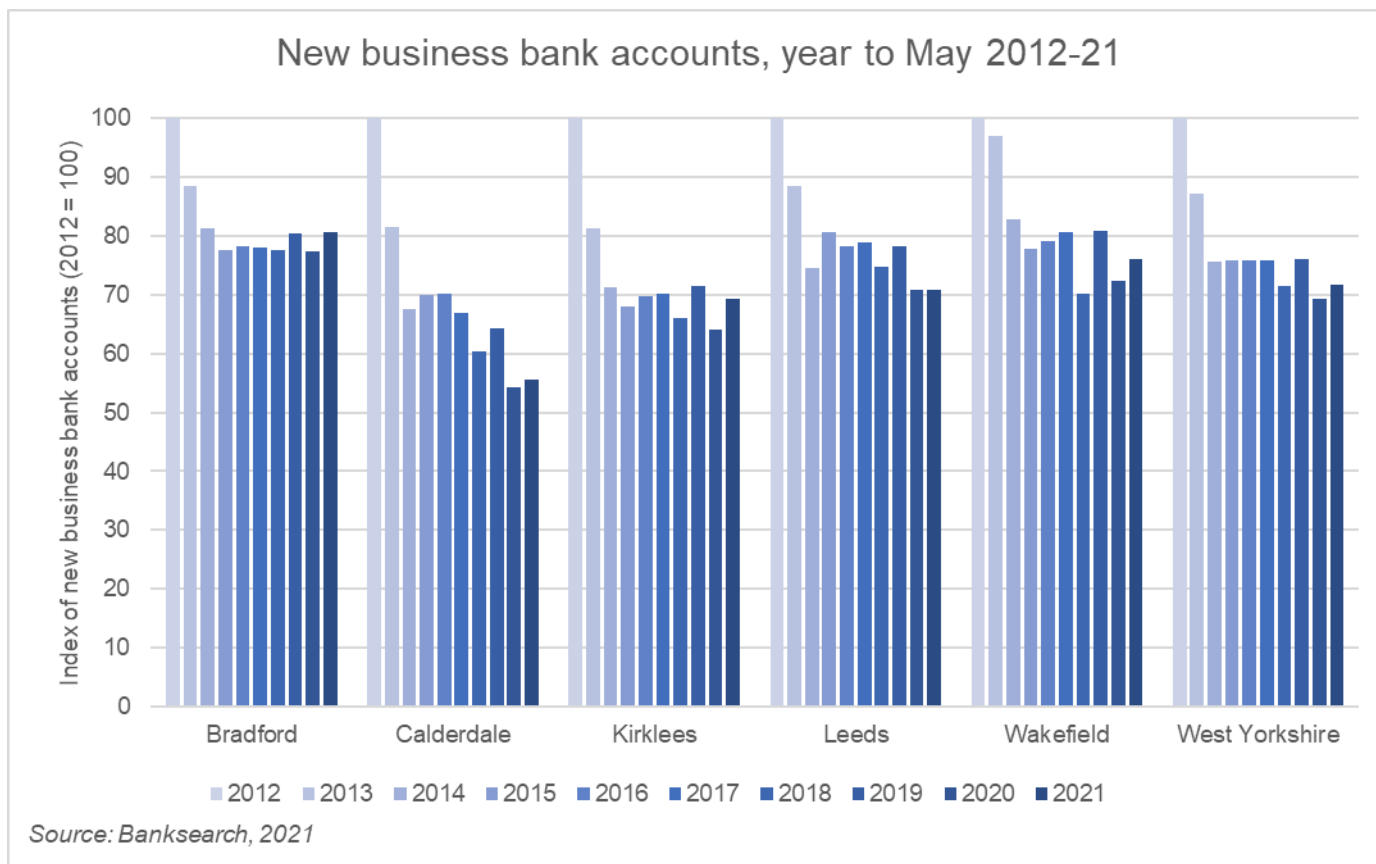


*Source: FAME, Bureau van Dijk, 2021. Analysis based on company registration address, location of activity may differ in some cases

New business bank accounts up slightly on 2020

There have been 5,140 new business bank accounts opened in West Yorkshire in the first five months of 2021, according to data from Banksearch. This is up 3.4% on the corresponding period of 2020, but down 5.9% on 2019. Kirklees has seen the biggest increase compared to 2020, up 8%. At the other end of the scale, the number of new accounts opened in Leeds is unchanged.

70



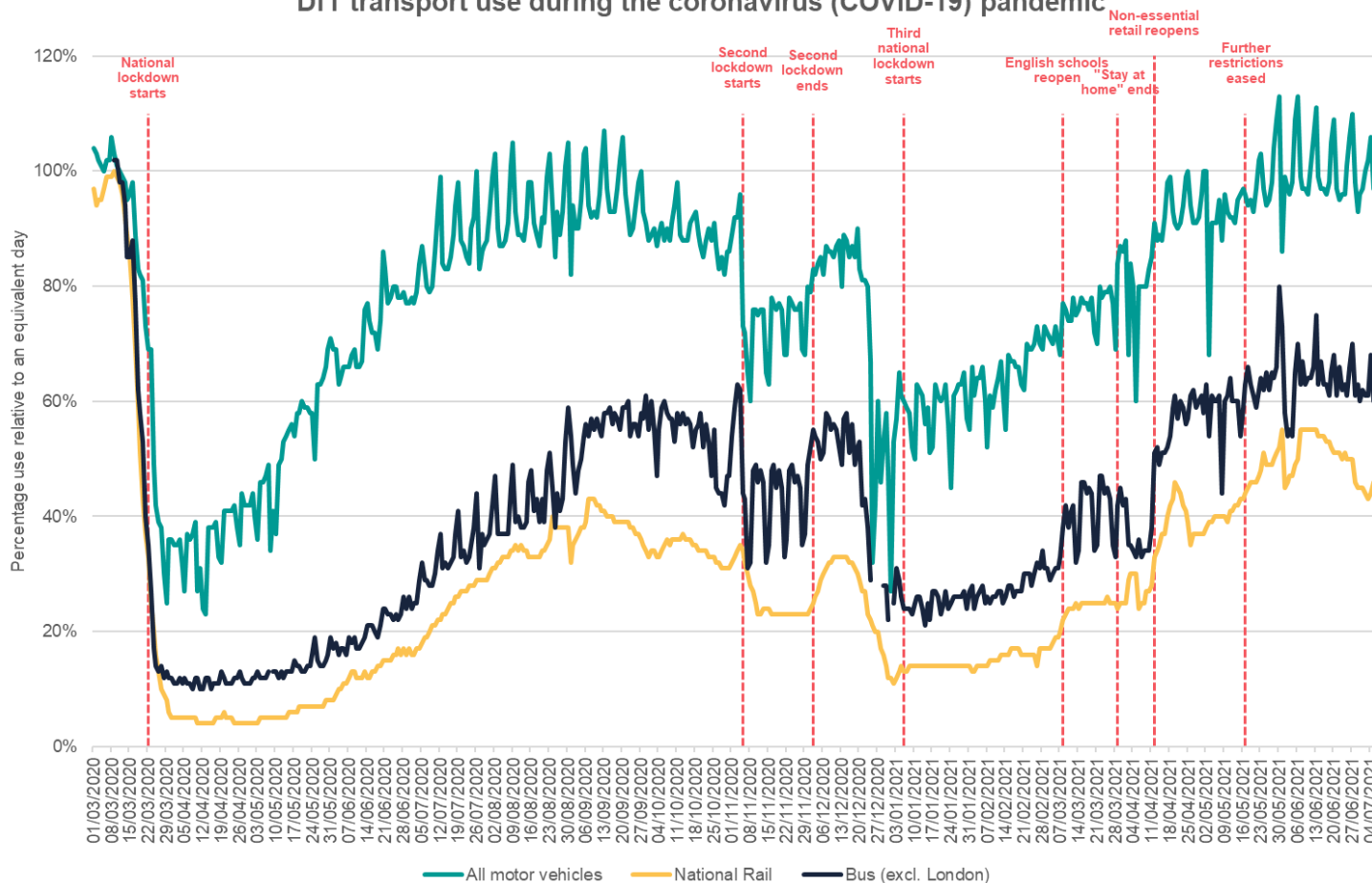
Transport Insights



National transport use declines slightly over recent weeks

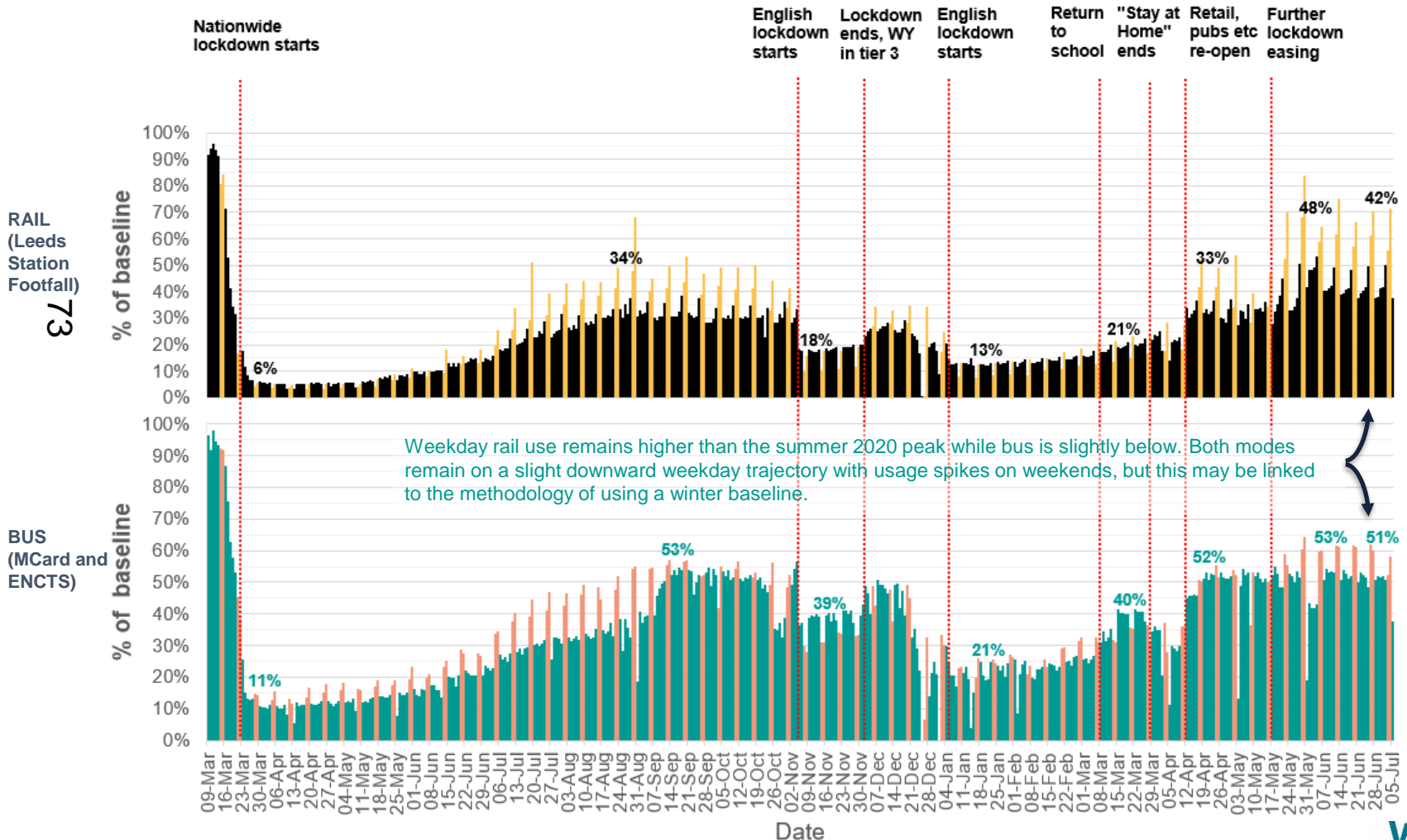
Motor vehicle use over recent weeks remained mostly stable, with weekday values near baseline levels and weekend peaks appearing to decline. Bus use shows a recent slight decline while rail shows a notable drop, but the most recent week of rail data is subject to revision. Similar trends occur locally.

DfT transport use during the coronavirus (COVID-19) pandemic



Local bus and rail proxies show slight weekday declines over recent weeks

■ % Rail weekday change compared to baseline
■ % Rail weekend change compared to baseline
■ % Bus weekday change compared to baseline
■ % Bus weekend change compared to baseline



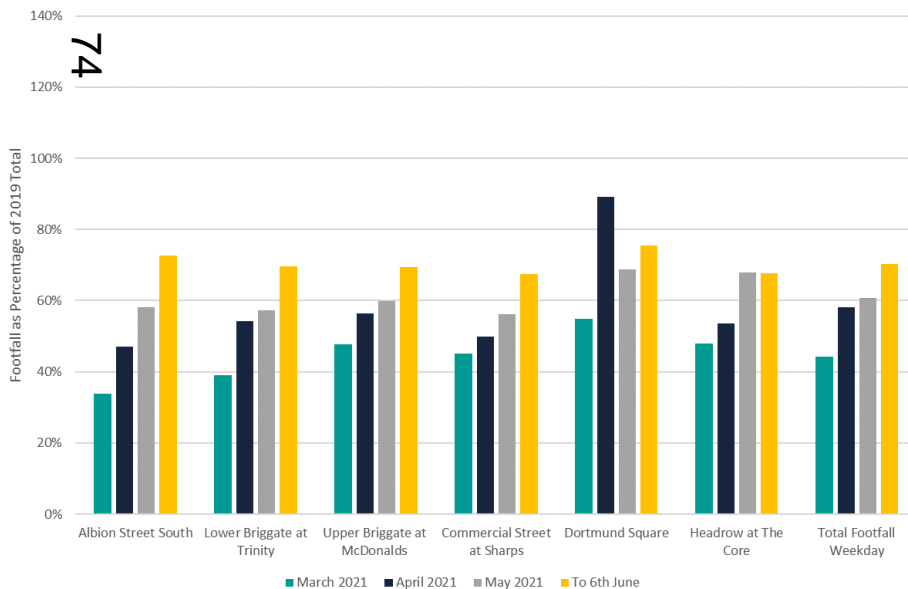
Baseline period is Monday 2nd - Friday 6th March 2020 (weekdays) and 29th Feb -1st March and 6th-7th March (weekends)

Source: Leeds Rail Station Footfall - Network Rail (top) and MCard and English National Concessionary Travel Scheme (ENCTS)

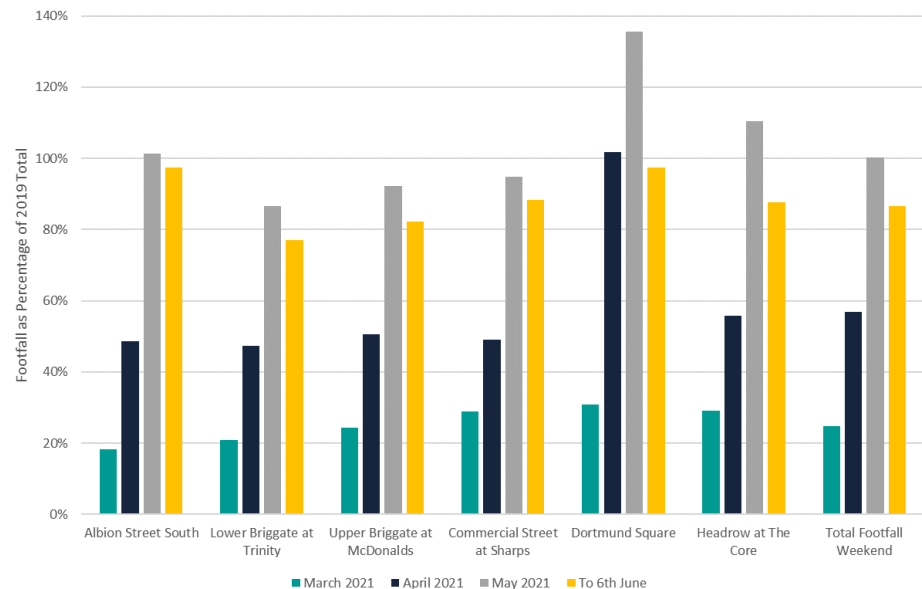
Increased Leeds City Centre Footfall Driven by Weekend Visitors

- While total weekday footfall in Leeds City Centre remains below pre-pandemic levels, May saw weekend total footfall exceed to 2019 levels for the first time.
- Weekday total footfall was 61% of the May 2019 total, a slight increase on April where footfall reached 58% of pre-pandemic levels.
- The rise weekend footfall is no doubt in response to non-essential shops reopening on 17th May and shows that people are wanting to return to city centre retail and leisure.

Weekday Change in Leeds City Centre Total Footfall 2019 to 2021



Weekend Change in Leeds City Centre Total Footfall 2019 to 2021



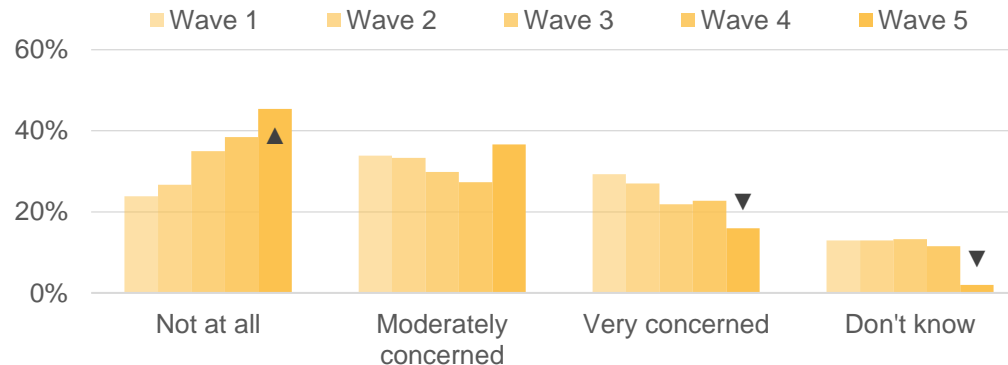
COVID-19 Transport Recovery Survey – Public Transport Concern falling

In response to the COVID-19 pandemic, we have been running a COVID-19 Transport Recovery Survey series since last June, and this week we published the latest results (wave 5). Fieldwork was conducted between 7th -18th June and involved telephone interviews with 1,000 West Yorkshire residents aged 16 and over, with quotas for age, gender, ethnicity and home district, making it a statistically representative view of the local population. The full report is available [here](#) (with previous reports [here](#)) and headlines include:

- Concerns about using public transport have eased during the pandemic, although some differences by age groups remain; those aged under 34 are 64% more likely than those aged over 65 to be 'not at all concerned' about using public transport.

75

Concern about using public transport



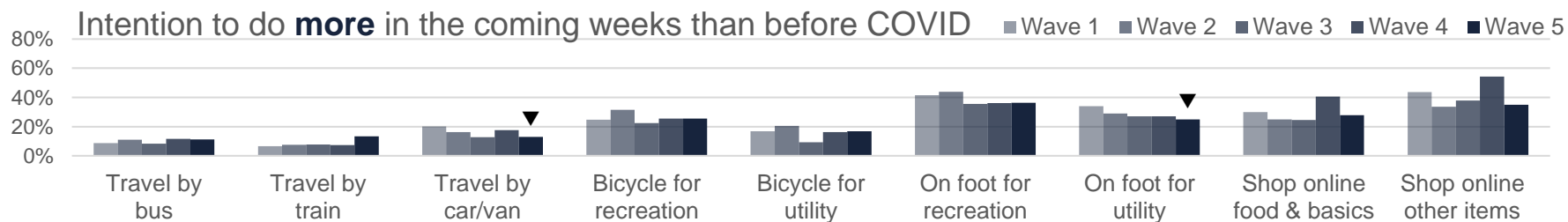
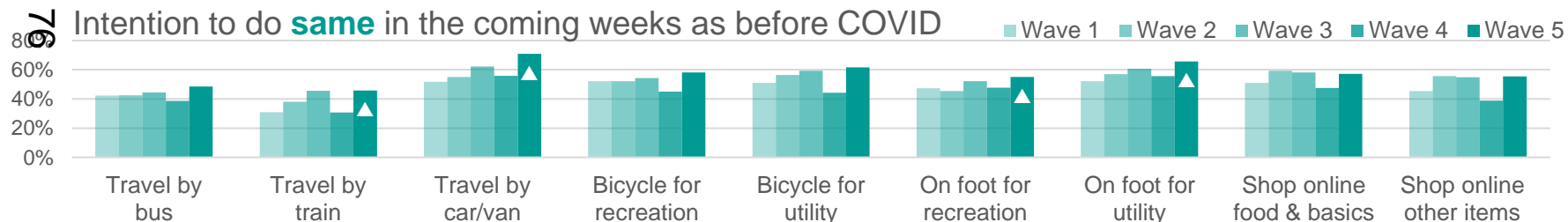
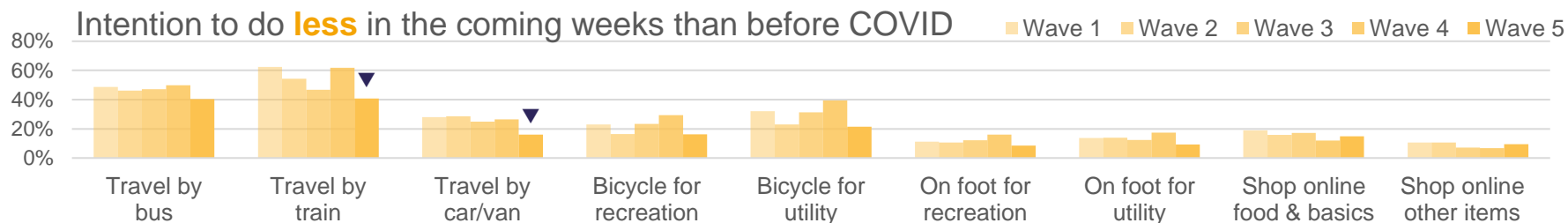
For further information about this survey, please contact Research@westyorks-ca.gov.uk

▲ / ▼ denote significant changes in the responses compared to wave 1.

Q: In relation to COVID, would you be concerned about using public transport over the coming weeks? Base = 1,000

COVID-19 Transport Recovery Survey – tentative signs of recovery for car and train use

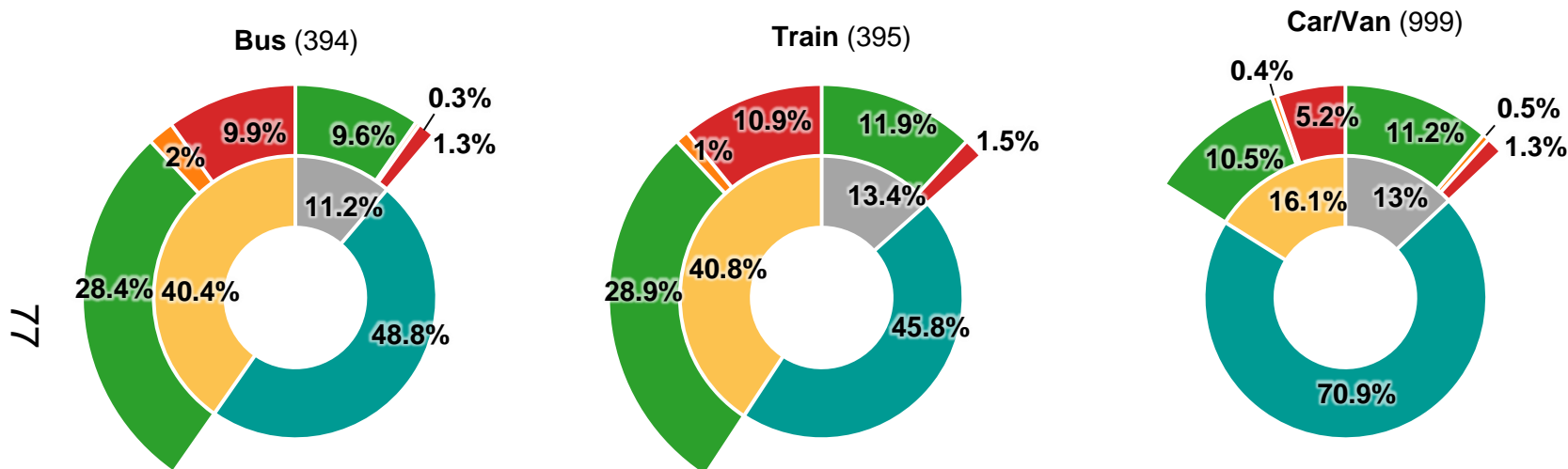
- For travel by train and car, there are tentative signs of a transition back towards pre-pandemic usage; compared to survey results from last summer, a *significantly* greater proportion of respondents said they would use train and car ‘the same’ as before COVID-19.



▲ / ▼ denote significant changes in the responses compared to wave 1.

COVID-19 Transport Recovery Survey results – some travel changes likely to become permanent

- 40% of respondents said they will travel by bus less in the coming weeks than before COVID-19, and 41% will travel by train less. Importantly, 28% said they expect these changes to be permanent.



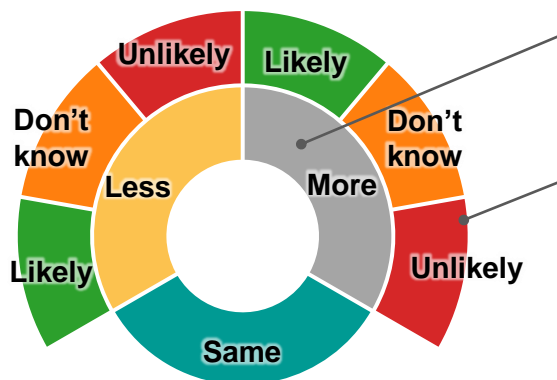
How to read these charts

Intentions in the coming weeks

- More than before COVID-19
- Same as before COVID-19
- Less than as before COVID-19

Will this be a Permanent change

- Likely
- Don't know
- Unlikely



Inner circle – Change in activity/travel choices in the coming weeks, relative to pre-COVID-19

Outer circle – to what extent respondents think these changes will become permanent. Percentages in each section of the outer circle total parent values in the inner circle.

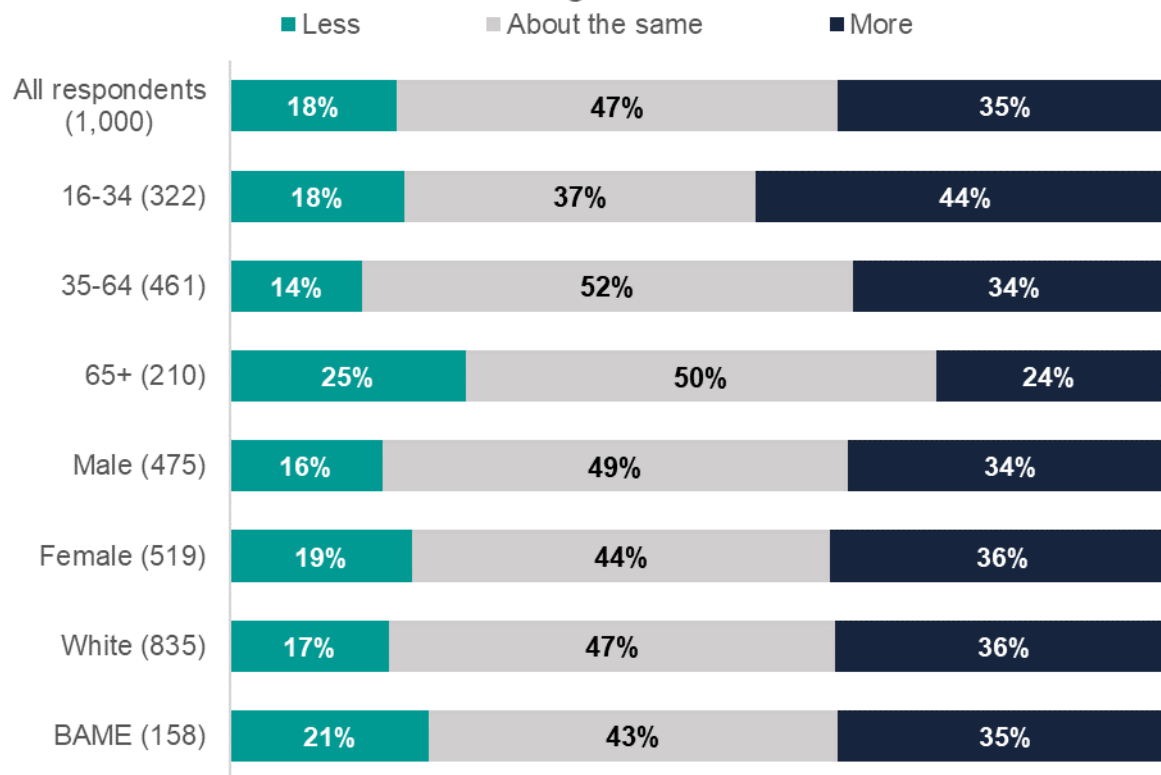
Q: Over the coming weeks do you think you will do each of the following more, less, or the same as before COVID?

Q: How likely or unlikely is the change going to be permanent? Base (in brackets): Respondents who do the activity.

COVID-19 Transport Recovery Survey results – walking & running boom continues

- 35% of respondents said they have been walking and running more than pre-COVID-19, whilst 18% said they have been doing less, an overall net gain.
- The most commonly cited reason for walking and running more was for leisure or exercise (39%), likewise for cycling (45%). Having more time available was the second most common response for both modes.

Walking and running by age group, gender and ethnic background



78

Q: Are you walking/running any more or any less than you did before COVID? (1,000)

COVID-19 Transport Recovery Survey results – overall positive views on home working

- 30% of people are currently working from home, a significant fall from June 2020 (47%).
- Home working sentiments remain positive and over three quarters of respondents said that, in the long term, they are likely to work from home more often than before COVID-19.

Sentiments

79



found home working to be a positive experience

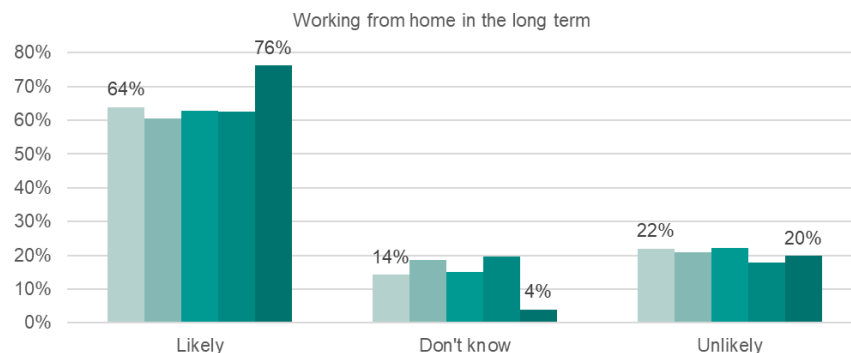
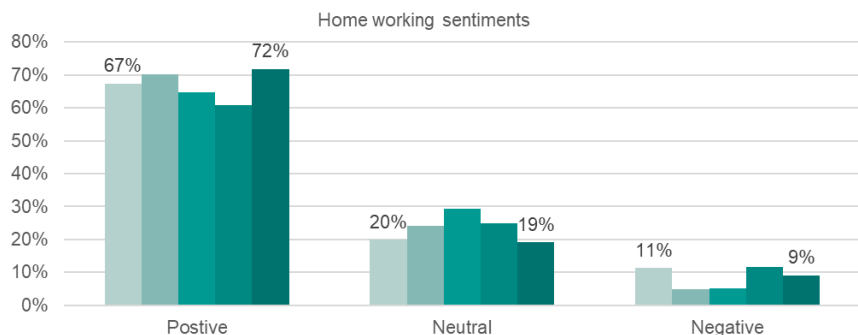


A long term trend?



of respondents said that in the long term, they are likely to work at home more often than before COVID-19.

Wave 1 Wave 2 Wave 3 Wave 4 Wave 5

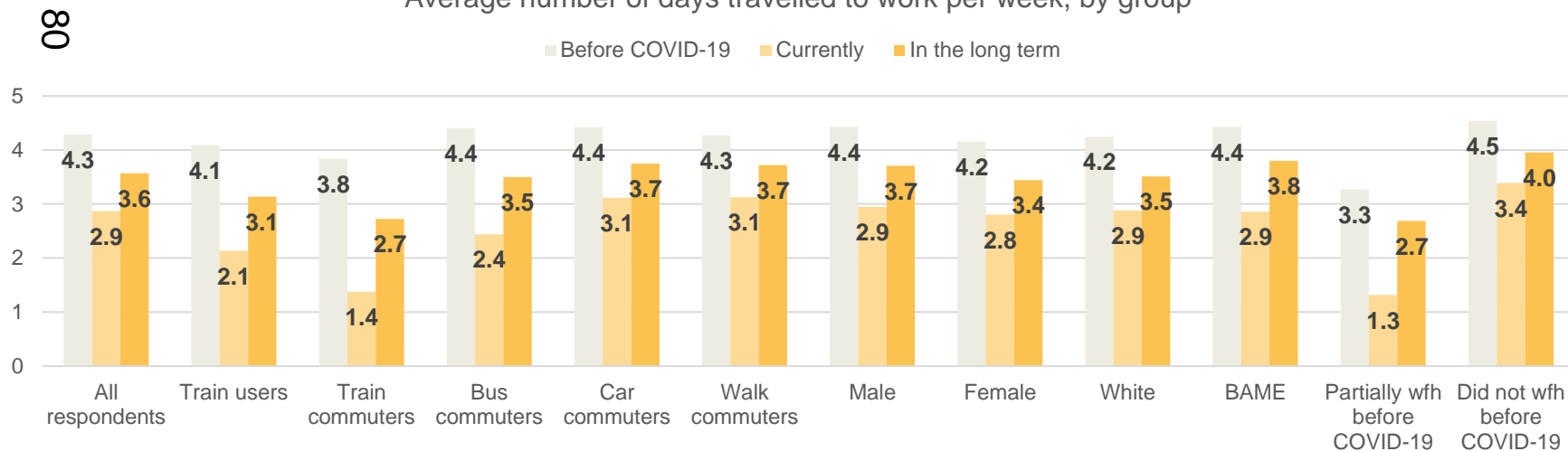


Q. In the long term, how likely are you to work from home more often than you did before the lockdown? Base = 252

COVID-19 Transport Recovery Survey results – 17% drop in commuting expected

- Before COVID-19, West Yorkshire residents travelled to work 4.3 days a week on average. The current figure is substantially lower at 2.9 commuting days per week, reflecting the 30% of respondents who are working from home at present.
- There are expectations to reduce commuting in the long term, relative to pre-pandemic, with figures suggesting a 17% reduction in trips to work on average. Rail users and rail commuters expect a *significantly* greater drop in the number of commuting trips in the long term than the general sample.

Average number of days travelled to work per week, by group



Q. Before COVID how many days a week did you normally travel to work? | Q. How many days a week do you currently travel to work? | Q. In the long term, once COVID is no longer considered a problem, how many days per week do you think you will travel to work, roughly? (Less than once a week / 0/1/2/3/4/5/6/7)

Note: For the obtention of an average 'less than once a week' was assigned a numerical value of 0.25 days/week

Note: The cycling commuting sub-group was too small for the results to be significant (12 responses)

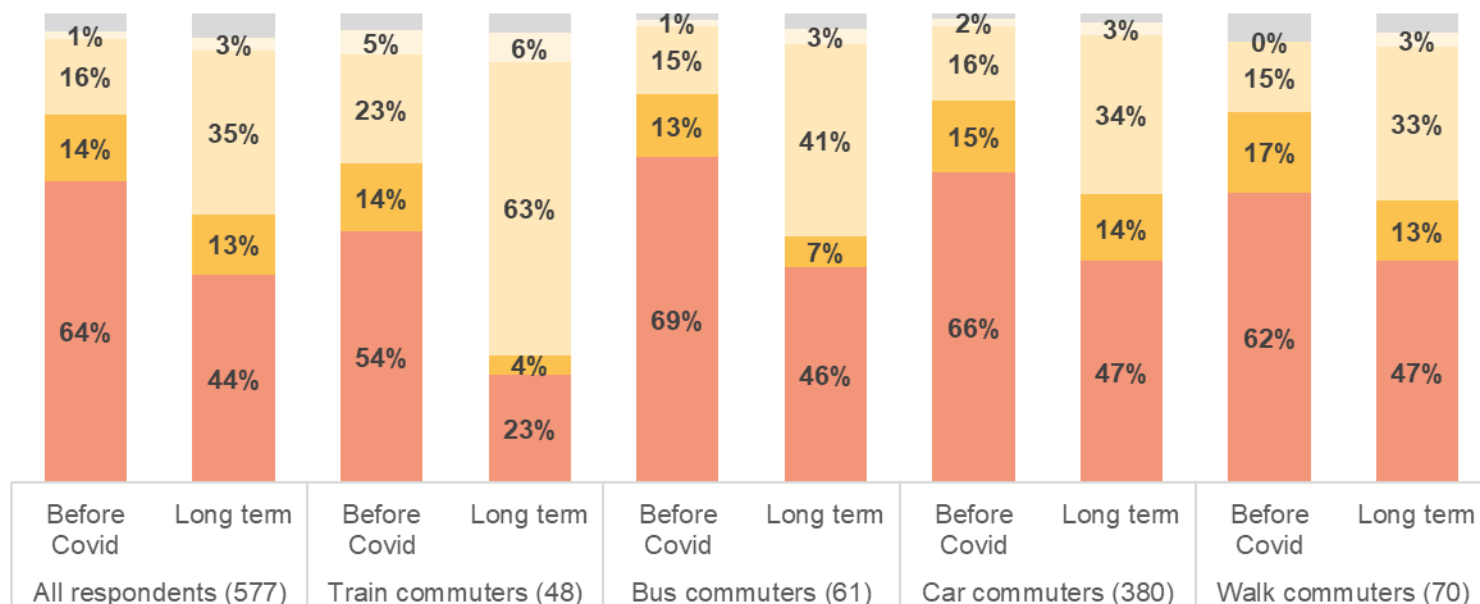
COVID-19 Transport Recovery Survey results – a shift to a 1-3 day a week commute likely

- There is expected to be a notable reduction in the 5 or more day a week commute in the long term, in parallel with an increase in the share of people expecting to do a 1-3 day commute.
- Although the majority of respondents largely intend to stick to their previous commuting habits, for those who expect a change, the 1-3 days a week is the most popular option.

Frequency of commuting, before COVID-19 vs long term

5+ days a week 4 days a week 1-3 days a week Less than once a week Never

81



Q. Before COVID how many days a week did you normally travel to work? | Q. In the long term, once COVID is no longer considered a problem, how many days per week do you think you will travel to work, roughly? (Less than once a week / 0/1/2/3/4/5/6/7)

Note: The cycling commuting sub-base was too small for results to be significant (12 responses)

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MINUTES OF THE MEETING OF THE WEST YORKSHIRE COMBINED AUTHORITY HELD ON THURSDAY, 24 JUNE 2021 AT CIVIC HALL, LEEDS

Present:

| | |
|--|---|
| Mayor Tracy Brabin (Chair) | West Yorkshire Combined Authority |
| Councillor Susan Hinchcliffe | Bradford Council |
| Councillor Stewart Golton (Substitute) | Leeds City Council |
| Councillor James Lewis | Leeds City Council |
| Sir Roger Marsh OBE DL | Leeds City Region Local Enterprise Partnership |
| Councillor Shabir Pandor | Kirklees Council |
| Councillor Rebecca Poulsen | Bradford Council |
| Councillor Matthew Robinson | Leeds City Council |
| Councillor Tim Swift MBE | Calderdale Council |

In attendance:

| | |
|--------------------------|--------------------------------------|
| Councillor Peter Harrand | Chair, Overview & Scrutiny Committee |
| Ben Still | West Yorkshire Combined Authority |
| Caroline Allen | West Yorkshire Combined Authority |
| Melanie Corcoran | West Yorkshire Combined Authority |
| Dave Pearson | West Yorkshire Combined Authority |
| Alan Reiss | West Yorkshire Combined Authority |
| Angela Taylor | West Yorkshire Combined Authority |
| Ruth Chaplin | West Yorkshire Combined Authority |

1. West Yorkshire Mayor

The Mayor welcomed everyone to the first meeting of the Combined Authority following the West Yorkshire mayoral elections in May 2021.

The Mayor thanked and paid tribute to the outgoing Chair, Councillor Hinchcliffe and the Members of the Combined Authority for all their significant achievements which included securing the devolution deal. This had provided new powers and responsibilities, unlocking more than £1.8 billion in investment for West Yorkshire and Members were reminded of the 10 mayoral pledges to build a strong and successful economy in West Yorkshire by investing in areas such as transport, skills, housing and regeneration.

Sir Roger Marsh was congratulated by the Mayor and Members on his recent knighthood and Councillor Matthew Robinson was welcomed to his first

meeting of the Authority.

2. Membership of the West Yorkshire Combined Authority

The Combined Authority considered a report of the Director of Corporate and Commercial Services in respect of the following:

- The election of the West Yorkshire Mayor and the appointment of Combined Authority Members and Substitute Combined Authority Members to the West Yorkshire Combined Authority (the Combined Authority) by the Constituent Councils (the West Yorkshire councils) and the Non-Constituent Council (the City of York Council).
- The Mayor's appointment of a Deputy Mayor.
- The appointment of the Leeds City Region Local Enterprise Partnership Combined Authority Member and Substitute LEP Member to the Combined Authority.
- Granting of voting rights to the Non-Constituent Council Combined Authority Member and to the LEP Member (and their Substitutes).

The membership of the Combined Authority, including the appointments made by the Constituent Councils to the Combined Authority, and the Non-Constituent Council was attached at Appendix 1 to the submitted report.

Resolved:

- (a) That the Combined Authority notes the appointments set out in Appendix 1 of the submitted report for:
 - the election of the Mayor;
 - the appointment by the Mayor of Councillor James Lewis as the Deputy Mayor;
 - the appointment of Constituent Combined Authority Members and their Substitutes by the Constituent Councils;
 - the appointment of the Non-Constituent Council Member and Substitute by York City Council.
- (b) That Roger Marsh be appointed as the LEP Member of the Combined Authority, and Mark Roberts as Substitute LEP Member.
- (c) That the Non-Constituent Council Combined Authority Member may exercise one vote as follows:
 - on the Leeds City Region Partnership Committee (an advisory committee), and
 - at any other Combined Authority meeting (including any decision-making committee or sub-committee to which the Non-Constituent Council Combined Authority Member is appointed) only in respect of any decision which gives rise to a direct and significant financial liability for the Non-Constituent Council.
- (d) That the Substitute Non-Constituent Council Combined Authority

Member may exercise the voting rights granted to the Non-Constituent Council Combined Authority Member, when acting in the absence of the Non-Constituent Council Member.

- (e) That the LEP Member may vote at any meeting of the Combined Authority (including any committee or sub-committee to which the LEP Member is appointed) on any decision, subject to the following exceptions:
- decision-making in relation to budget and levy setting; and
 - the adoption of any implementation plans appended to the Local Transport Plan which relate specifically to the Combined Authority's area (that is, West Yorkshire).
- (f) That the Substitute LEP Member may exercise the voting rights granted to the LEP Member, when acting in the absence of the LEP Member.

3. Apologies for Absence

Apologies for absence were received from Councillors Denise Jeffery, John Lawson and Andrew Waller.

4. Declarations of Disclosable Pecuniary Interests

Tracy Brabin declared a disclosable pecuniary interest in relation to Agenda Item 13, Members Allowances Scheme. She advised that Councillor Lewis, Deputy Mayor, would be asked to take the chair and she would take no part in the discussion or determining of this item.

5. Exclusion of the Press and Public

There were no items on the agenda that required the exclusion of the press and public.

6. Minutes of the Meeting of the Combined Authority held on 22 April 2021

Resolved: That the minutes of the meeting of the West Yorkshire Combined Authority held on 22 April 2021 be approved.

7. Committee Arrangements and Appointments

The Combined Authority considered a report of the Director of Corporate and Commercial Services in respect of committee arrangements and appointments.

- To appoint committees of the West Yorkshire Combined Authority (the Combined Authority).
- To appoint or co-opt members onto the Combined Authority's committees.
- To appoint the Chairs and Deputy Chairs of committees of the Combined Authority.

- To grant voting rights to some members of the Combined Authority's committees.
- To agree portfolio arrangements.
- To note that Inclusivity Leads will be designated on thematic committees and on the Finance, Resources and Corporate Committee.
- To appoint Independent Persons.

It was reported that since publication of the agenda papers, the following outstanding appointments and nominations had been confirmed:

- (i) The appointment of Councillor Susan Hinchcliffe as the Chair, Councillor Tim Swift as Deputy Chair and Councillor Matthew Robinson as a member of the Governance & Audit Committee.
- (ii) The appointment of Helen Featherstone as Deputy Chair of the Culture, Arts & Creative Industries Committee.
- (iii) The appointment of Councillor Shabir Pandor as Chair of the Business Investment Panel.
- (iv) The appointment of Councillor Martyn Bolt (Kirklees) as the leader of the opposition on Transport Committee.
- (v) Councillor Neil Walshaw to replace Councillor Kayleigh Brooks on the Climate, Energy & Environment Committee.
- (vi) Councillor Kayleigh Brooks to replace Councillor Neil Walshaw on the Employment & Skills Committee.
- (vii) It was also agreed that in order to secure private sector representation on the Leeds City Region Partnership Committee that the LEP Member (Sir Roger Marsh) and the Chair of the York and North Yorkshire LEP be added as voting members.

In respect of scrutiny arrangements, the following appointments were confirmed:

(viii) Corporate Scrutiny Committee

Chair: Councillor Peter Harrand
Kirklees Council have nominated Councillor Andrew Cooper as a member.

(ix) Transport Scrutiny Committee

Chair: Councillor Amanda Parsons-Hulse
Kirklees Council have nominated Councillor Anthony Smith as a member.

The Authority agreed all the recommendations including the outstanding appointments, nominations and amendments outlined in (i) – (ix) above. Any

further nominations or changes to membership would be reported to the next meeting.

Members discussed the forthcoming internal review of the Transport Committee. It was reported that this would be undertaken during the summer and that terms of reference and scope would be shared in advance. Members asked that the findings be reported at the earliest opportunity.

Resolved:

- (a) That, in relation to appointment of committees –
- (i) That the following statutory committees be appointed with the terms of reference set out in the relevant appendix attached to the submitted report:
 - Governance and Audit Committee (Appendix 1)
 - Corporate Scrutiny Committee (Appendix 2)
 - Economic Scrutiny Committee (Appendix 3)
 - Transport Scrutiny Committee (Appendix 4)
 - (ii) That the Finance, Resources and Corporate Committee be appointed with the terms of reference set out in Appendix 5.
 - (iii) That the following thematic committees be appointed with the terms of reference set out in the relevant appendix attached to the submitted report:
 - Business, Economy and Innovation Committee (Appendix 6)
 - Climate, Energy and Environment Committee (Appendix 7)
 - Culture, Arts and Creative Industries Committee (Appendix 8)
 - Employment and Skills Committee (Appendix 9)
 - Place, Regeneration and Housing Committee (Appendix 10)
 - Transport Committee (Appendix 11)
 - (iv) That the following advisory committees be appointed with the terms of reference set out in the relevant appendix attached to the submitted report:
 - Business Investment Panel (Appendix 12)
 - Leeds City Region Partnership Committee (Appendix 13).
- (b) In relation to the appointment of committee members -
- (i) That the Combined Authority appoints its members to the Governance and Audit Committee, as set out in Appendix 14 together with Joanna Wardman and Debbie Simpson as Independent Members of the Governance and Audit Committee

for this municipal year.

- (ii) That the Combined Authority members set out in Appendix 14 be appointed to:
 - the Finance, Resources and Corporate Committee
 - each of the thematic committees
 - the Business Investment Panel
 - the Leeds City Region Partnership Committee.
- (iii) That the members as set out in Appendix 14 and substitutes as set out in paragraph 2 of the report be appointed to the overview and scrutiny committees.
- (iv) That the Combined Authority co-opts members to its committees as set out in Appendix 14, and in addition appoint a substitute for each Co-optee on the Leeds City Region Partnership Committee, as set out in paragraph 2 of the submitted report.
- (c) In relation to voting rights for committee members, (in addition to any Combined Authority Member exercising one vote) -
 - (i) That any Independent Member of the Governance and Audit Committee shall be a voting member of that committee.
 - (ii) That it be noted that any member of a Constituent Council appointed to an overview and scrutiny committee has one vote and the Authority resolves that this may be exercised in their absence by their substitute.
 - (iii) That any Co-optee from a Constituent Council on any ordinary decision-making committee (including any thematic committee) shall be a voting member of that committee (and of any sub-committee to which they may be appointed by that committee).
 - (iv) That any Co-optee who is Deputy Chair of a committee shall be a voting member of that committee (and of any sub-committee to which they may be appointed by that committee).
 - (v) That any Co-optee on the Leeds City Region Partnership Committee shall be a voting member of that committee and that a vote may be exercised in their absence by their substitute.
- (d) That the Chairs and Deputy Chairs to committees, as set out in Appendix 14 be appointed.
- (e) That the portfolio arrangements as set out in paragraph 2 of the submitted report be approved.
- (f) That the appointments of a Lead Member, Public Transport, a Lead Member, Active Travel on Transport Committee and a leader of the

opposition for the committee, as set out in Appendix 14 be approved.

- (g) That each thematic committee designates an Inclusivity Lead.
- (h) That Ian Brown and Carolyn Lord continue as Independent Persons in relation to complaints concerning allegations of a breach of the Combined Authority's Members' Code of Conduct on the existing terms for remuneration, until the Combined Authority's annual meeting in 2022.
- (i) That the outstanding appointments, nominations and amendments set out in (i) – (ix) of minute 7 above be approved.
- (j) That the terms of reference for the forthcoming internal review of the Transport Committee be circulated to Members.

8. Officer Arrangements

The Combined Authority considered a report of the Director of Corporate and Commercial Services in respect of the Combined Authority's Officer Delegation Scheme for Non-Mayoral Functions and the Officer Codes of Conduct.

Resolved:

- (a) That the Officer Delegation Scheme in relation to Non-Mayoral Functions attached at Appendix 1 to the submitted report be approved.
- (b) That the Officer Codes of Conduct set out in Appendices 2 and 3 of the submitted report be approved.

9. Appointment of Deputy Mayor for Policing & Crime and Arrangements for PCC Functions

The Combined Authority considered a report of the Director of Corporate and Commercial Services on the appointment of a Deputy Mayor for Policing and Crime and the Mayor's arrangements for PCC Functions.

It was reported that since publication of the agenda papers, Alison Lowe had been confirmed by the Police and Crime Panel as the first Deputy Mayor for Policing and Crime (DMPC) in West Yorkshire and would start in August 2021. Details of the appointment had been published in the Police and Crime Panel's papers which would also be published on the West Yorkshire Police and Crime Panel's website.

The Mayor expressed her thanks to Mark Burns-Williamson for his help and on-going support with the new PCC arrangements to ensure a smooth transition over the next three months.

Resolved:

- (a) That the appointment of Alison Lowe as the Deputy Mayor for Policing

and Crime be noted.

- (b) That the Mayor's arrangements for PCC Functions, as set out in Appendices 1, 2 and 3 of the submitted report be noted.

10. Constitutional Arrangements

The Combined Authority considered a report of the Director of Corporate and Commercial Services on constitutional arrangements.

It was noted that the Combined Authority had previously agreed to adopt a formal Constitution and this had been amended to reflect the revised committee arrangements and further amendments for clarity and updating. The Constitution documents were attached at Appendices 1 – 5 of the submitted report.

Resolved: That the Constitution documents attached to the submitted report be approved.

11. Representation on Outside Bodies

The Combined Authority considered a report of the Director of Corporate and Commercial Services regarding Combined Authority representation on outside bodies.

Resolved: That the appointments to the outside bodies for the municipal year 2021/22 as detailed in Appendix 1 to the submitted report be approved.

12. Corporate Governance Code & Framework

The Combined Authority considered a report of the Director of Corporate and Commercial Services in respect of the Corporate Governance Code and Framework and the Annual Governance Statement for inclusion in the annual statutory accounts.

Resolved:

- (a) That the Corporate Governance Code and Framework be noted.
- (b) That the Annual Governance Statement be endorsed.

13. Members' Allowances Scheme

Tracy Brabin declared a disclosable pecuniary interest in relation to Agenda Item 13, Members Allowances Scheme. Councillor James Lewis, Deputy Mayor, took the Chair and the Mayor took no part in the discussion or determining of this item.

The Combined Authority considered a report of the Director of Corporate and Commercial Services in respect of the Members' Allowances Scheme.

In response to a question raised, it was noted that The West Yorkshire

Combined Authority Order 2014 precluded members of the Combined Authority receiving an allowance.

Resolved: That the Members' Allowances Scheme, attached as Appendix 1 to the submitted report, be adopted for the municipal year 2021-2022.

14. Scrutiny Annual Report

The Combined Authority considered a report of the Director of Corporate and Commercial Services on the scrutiny annual report 2020/21.

The report provided a summary and highlighted the work undertaken by the Overview and Scrutiny Committee during the 2020/21 municipal year and Councillor Harrant thanked officers for their support over the last 12 months.

Members discussed the rationale, benefit and importance of the three new committees which had been established to cover corporate, economic and transport scrutiny. It was noted that broadening scrutiny had been one of the elements of the devolution deal. It was considered that the increase in scrutiny membership would provide more transparency and broaden engagement. It was confirmed that a review of the new arrangements would be undertaken and a report prepared for a future meeting of the Authority.

Resolved: That the annual report summarising the work undertaken by the Overview and Scrutiny Committee in 2020/21 be noted.

15. Calendar of Meetings

The Combined Authority considered a report of the Director of Corporate and Commercial Services setting out a proposed calendar of meetings for 2021/22.

Resolved:

- (a) That the dates of meetings for the LEP Board as agreed by the LEP Board at its annual meeting be noted.
- (b) That the calendar of meetings of the Combined Authority, its committees and sub-committees for 2021/22, as detailed in Appendix 1 to the submitted report, be approved.

16. Bus Reform - Next Steps

The Combined Authority considered a report of the Director of Transport and Property Services on bus reform and the next steps.

Members discussed a proposal to start the process of introducing a bus franchising scheme into West Yorkshire and details of the next steps to deliver the Mayoral pledge to bring buses back into public control were set out in the submitted report. Such a scheme would enable the Mayor to define routes, fares and service levels to make bus services more affordable, accessible and improve connections between communities. A copy of the 'Notice To Prepare

An Assessment of the Need for a Franchising Scheme' was attached at Appendix 1.

It was noted that the statutory process leading to a formal decision being taken on franchising would take some time and the franchise assessment would be subject to public consultation. Therefore, in the interim, it was proposed to establish an Enhanced Partnership with operators which would deliver earlier improvements and provide a better bus service for passengers. Members discussed the proposal which would give access to Government funding next year. A copy of the 'Notice of Intent for the Enhanced Partnership' was attached at Appendix 2. A Bus Service Improvement Plan has to be developed in partnership with the operators and submitted as part of the bidding process by October 2021 and the Authority endorsed the vision and objectives for the Plan as set out in the submitted report. A further report would be brought to a future meeting.

The current position in respect of the emergency funding issued by Government to bus operators and Local Transport Authorities during the pandemic was noted. The Government had advised that further funding will be available to support the recovery of bus fare revenues for September 2021 until March 2022. The Authority was advised that details of the value and mechanism of the funding were still awaited and Members discussed and endorsed the principles for deploying emergency funding for the remainder of the year which were outlined in the submitted report. A report would be prepared for a future meeting when further details had been received from the Government.

The importance of devolving all public transport including rail to the regions was also highlighted and a report would be brought to a future meeting.

Members voted on the recommendations of the report with the following results:

| | |
|--------------|---|
| For: | 7 |
| Against: | 0 |
| Abstentions: | 2 |

The recommendations were therefore carried.

Resolved:

- (a) That the publication of the Notice To Prepare An Assessment of the Need for a Franchising Scheme be approved.
- (b) That the publication of the Notice of Intent for the Enhanced Partnership be approved.
- (c) That the Combined Authority notes the Government's publication of the National Bus Strategy and the requirement for the Bus Service Improvement Plan and endorses the vision and objectives for the Plan as set out in the submitted report.

- (d) That the approach to the deployment of emergency funding for bus services for the remainder of 2021/22 as set out in the submitted report be endorsed pending further guidance from Government.

17. West Yorkshire Investment Strategy

The Combined Authority considered a report of the Director of Strategy, Communications and Policing on the West Yorkshire Investment Strategy.

It was noted that the Strategy had been updated in light of the Mayor's pledges and sets out the priorities that will guide how gainshare and the other funds that form part of the Single Investment Fund (SIF) are spent. A copy of the revised Strategy was attached at Appendix 1.

Members discussed the SIF which brought together existing growth funding with the new funding streams secured as part of the devolution agreement. It was suggested that for transparency, gainshare statements could be considered as part of the future scrutiny function. Further information in respect of the funding included within the SIF and the remaining timescale of the funding secured through the City Deal for the West Yorkshire plus Transport Fund would be clarified in future reports to Members.

Resolved: That the West Yorkshire Investment Strategy be endorsed.

18. Initial Funding Priorities

The Combined Authority considered a report of the Director of Strategy, Communications and Policing on initial funding priorities.

The linkages between the Mayoral pledges and the Authority's objectives were set out. Members noted the areas that require immediate investment and action which had been identified to support the Authority's objectives linked to the priorities of the West Yorkshire Investment Strategy.

The Authority approved in principle some funding from gainshare to enable development work to be undertaken in the key priority areas of bus, culture, good work standard and skills. Details were outlined in the submitted report and it was agreed that approval for programmes to pass through Decision Point 2 of the Assurance Framework be delegated to the Finance, Resources and Corporate Committee.

Resolved:

- (a) That the Combined Authority indicatively approves funding from the Single Investment Fund to enable progress to be made in key priority areas, with full approval to spend being granted once the project has progressed through the assurance process in line with the Combined Authority's Assurance Process. The indicative funding requested is:
- £500k to support scheme development relating to culture and creative industries.
 - £1m to provide initial resources required to undertake an

assessment relating to Bus Franchising.

- £600k over three years to develop, launch and embed a West Yorkshire Good Work Standard
- £500k to support scheme development relating to employment and skills support for 16-30 year olds.

- (b) That the approval for programmes to pass through Decision Point 2, totalling no more than £2.6m of funding from the Single Investment Fund be delegated to the Finance, Resources and Corporate Committee.

19. Capital Spending & Project Approvals

The Combined Authority considered a report of the Director of Delivery on capital spending and project approvals.

Members noted the progress and funding for a number of schemes through the Combined Authority's assurance process which were outlined in the submitted report. These had been approved by the Investment Committee on 5 May 2021 and 8 June 2021 and included:

- The Transforming Cities Fund Programme Review 2021
- Intra City Fund Capacity Funding
- Real Time Information System
- East Leeds Demand Responsive Transport
- Leeds City Region Growth Services

In addition, it was noted that the following decision points and change requests had been assessed and approved through the agreed delegation process:

- Wakefield City Centre Package Phase 2: Ings Road
- Beech Hill Phase 2, Halifax
- A61 North Corridor: Scott Hall Road
- Net Zero Region Accelerator
- Health Innovation Support
- Entrepreneurship Package of Support
- TCF: Skipton Railway Station Gateway – Active Travel Improvement Scheme
- TCF: Harrogate Rail Station Gateway – Active Travel Improvement Scheme
- Steeton and Silsden Crossing

Details of all the schemes were provided in the submitted report.

Resolved:

- (a) In respect of the Transforming Cities Fund Programme Review –

That following a recommendation from the Investment Committee, the Combined Authority approves:

- (i) That the progress made in the delivery of the TCF programme be noted, in particular the key messages presented on milestones, finances and risks.
- (ii) That a further TCF Programme review is conducted over the next six months to report back to Committee in January 2022. This should consider opportunities to phase projects and accelerate delivery of schemes and associated spend.
- (iii) That partners develop plans to phase delivery of projects where possible to accelerate delivery to not only maximise spend but also deliver earlier benefits to users by March 2023.
- (iv) That the guiding principles around allocation of the remaining risk/contingency and inflation are noted.
- (v) That the changes to Indicative Funding Allocations set out in Appendix 2 to the submitted report be approved.
- (vi) That the £2.760 million uplift in Programme Management budget to £7.690 million to reflect the larger high scenario programme being delivered and anticipated longer timescales for delivery (set out in Appendix 2) be approved.
- (vii) That a further allocation of £1 million programme development funding be approved, to be overseen by the TCF Portfolio Board and approved by delegation to the Combined Authority's Managing Director (who in turn will delegate to the Director of Delivery, and who will then take decisions taking on board the views of the TCF Portfolio Board – which comprises officers from all the authorities with TCF schemes).
- (viii) That the following development funding be approved:
 - Huddersfield Trinity St Access Improvements - £103,773
 - Huddersfield Rail Station Access - £76,679
 - A61 Bus, Cycle and Walking Improvements - £79,990
 - Wakefield City Centre Bus, Cycle and Walking Improvements - £172,226
 - A639 Bus, Cycle and Walking Improvements - £110,000
 - York Tadcaster Road Corridor Improvement Scheme - £64,355

(b) In respect of the Intra City Fund Capacity Fund –

That following a recommendation from the Investment Committee, the Combined Authority approves:

- (i) That the Intra City Fund Capacity Funding scheme proceeds through decision point 1 (Pipeline Identification and Gateway Assessment) and work commences on activity 2 (Strategic Outline

Case).

- (ii) That an indicative approval to the Combined Authority's contribution of £7.400 million (which will be funded from the DfT Intra City Fund Capacity Fund) be given.
- (iii) That development costs of £3 million are approved in order to progress the scheme to decision point 2 (Strategic Outline Case).
- (iv) That the Combined Authority enters into any Funding Agreements required with our Partner Councils for expenditure of up to £0.500 million from the DfT Intra City Fund Capacity Fund.
- (v) That future approvals are made in accordance with the assurance pathway and approval route outlined in the submitted report. This will be subject to the scheme remaining within the tolerances outlined in the report.

(c) In respect of the Real Time Information System –

That following a recommendation of the Investment Committee, the Combined Authority approves, subject to the conditions set by the Programme Appraisal Team:

- (i) That the Real Time information System scheme proceeds through decision point 4 (full business case) and work commences on activity 5 (delivery).
- (ii) That approval to the Combined Authority's contribution of £1.404 million (which will be funded from capital receipts or the Local Transport Plan (Integrated Transport Block) be given. The total scheme value is £2.376 million.
- (iii) That future approvals are made in accordance with the assurance pathway and approval route outlined in the submitted report. This will be subject to the scheme remaining within the tolerances outlined in the report.
- (iv) The following conditions have been set by the Programme Appraisal Team to gain Approval to Proceed to Delivery:
 1. The total scheme cost is within those set out in the FBC approval.
 2. Confirmation that capital receipts or Local Transport Plan (LTP) funding is available.
 3. Confirmation of match funding from South Yorkshire Passenger Transport Executive (SYPTTE).
 4. Confirmation that a project board has been set up and met and that a Project Manager has been appointed.
 5. Confirmation of maintenance / revenue costs and how these will be funded.

(d) In respect of East Leeds Demand Responsive Transport (DRT) -

That following a recommendation from the Investment Committee, the Combined Authority approves:

- (i) That approval to the Combined Authority's contribution for the capital cost of the electric buses of £1.544 million (which will be funded through £1.160 million from the Leeds Public Transport Investment fund and £0.384 million from the Local Transport Plan fund) be given.
- (ii) That, subject to the conditions set by the Programme Appraisal Team, the Combined Authority approves:
 - 1. That the East Leeds DRT scheme proceeds through decision point 4 (full business case) and work commences on activity 5 (delivery).
 - 2. That approval to the Combined Authority's contribution of £1.334 million (which will be funded through £0.357 million from the Local Transport Plan fund, £0.753 million from the DfT Better Deal for Bus Users fund, £0.177 million from fare revenue and a contingency of £0.047 million identified from the tendered bus service budget) be given. The total scheme value is £3.400 million including revenue costs.
 - 3. That future approvals are made in accordance with the assurance pathway and approval route outlined in the submitted report. This will be subject to the scheme remaining within the tolerances outlined in the report.
- (iii) The following conditions have been set by the Programme Appraisal Team to gain Approval to Proceed to Delivery:
 - 1. The total scheme cost is within those set out in the FBC approval.
 - 2. Confirmation that the Monitoring and Evaluation plan for the scheme has been developed and sets out what success means to allow the decision to be made on whether this trial should be extended beyond the initial 18 months.
- (iv) The following conditions have been set by the Programme Appraisal Team before the trial is extended beyond 18 months:
 - 1. Confirmation that the £0.297 million from Leeds City Council Supplementary Planning Document contributions and £0.225 million from Leeds City Council Section 106 contributions have been secured.

(e) In respect of the Leeds City Region Growth Service –

That following a recommendation from the Investment Committee, the Combined Authority approves:

- (i) That the change request to the Growth Service Programme to

extend the delivery timescales to March 2023 and formal acceptance of £1.062 million of additional funding and approval of Combined Authority's contribution of £0.802 million, including the interim underwriting of the BEIS contribution from other combined authority resources, pending the Autumn 2021 budget outcome.

- (ii) That future approvals are made in accordance with the assurance pathway and approval route outlined in the submitted report. This will be subject to the scheme remaining within the tolerances outlined in the report.

20. Minutes for Information

The Combined Authority noted the minutes of the committees and panels that have been published on the West Yorkshire Combined Authority's website since the last meeting.

Resolved: That the minutes of the Combined Authority's committees and panels be noted.